



Ministry of Commerce
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ROYAL GOVERNMENT OF CAMBODIA

Ministry of Commerce

Trade Development Support Program (TDSP)

Multi-Donor Program

INTERIM FINANCIAL REPORT (IFR)

Quarter 3 – 2012

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1. General

1.1 Background

The World Bank and the Royal Government of Cambodia signed a Multi-Donor Trust Fund Grant Agreement (MDTF Grant No: TF 093573) on January 14, 2009 for an amount of US\$ 12.35 million to increase RGC's efficiency in formulating and implementing effective trade policies, improve the trade administration system and to develop capacity for trade management, from which the entire country will benefit.

In the month of March 2012, the World Bank extended the MDTF Grant Agreement for another 22 months.

The proceeds from this Grant Agreement is managed by Ministry of Commerce under Trade Development Support Program (TDSP). TDSP would contribute to two higher level objectives:

- faster export growth and
- improved governance to enable private sector development.

The proceeds from this grant will be disbursed to finance the following Project Components identified in the project documents..

i) Component 1: Trade Policy Formulation and Implementation, in 3 main areas:

- a) Removing Technical Barriers to Trade (TBT) and developing a Sanitary and Phyto-Sanitary (SPS) regime:*
- b) Trade Facilitation*
- c) Other Legal Reforms respecting RGC-WTO Obligations*

ii)Component 2: Performance Monitoring

iii) Component 3: Institutional and Human Capacity

iv)Component 4: Implementation Support to TDSP

1.2 IFR as part of Progress Reporting

This Interim Financial Report (IFR) provides information on the financial progress of the Trade Development Support Program (TDSP) in terms of financial aspects; key performance measures, key performance indicators and the procurement status of contracts. This IFR shows the amount of disbursements against the budget in the current quarter, year-to-date and cumulative and are produced quarterly to form part of overall program reporting to the Royal Government of Cambodia and its development partners.

1.3 Comments on the IFR (including explanation of major variances)

The *Financial Reports* summarize the funds received from the Royal Government of Cambodia and the Multi Donors through the Trust Fund and details the funds disbursed towards program components and to various disbursement categories. The *Progress Report/Output Monitoring Report* details only the key program activities. In addition the *Procurement Management Reports* detail the procurement activities undertaken during the quarter.

The above reports have been prepared in spreadsheets and attached to form an integral part of this Interim Financial Report.

2. Financial Reports

2.1 Summary on Sources and Uses of Funds

i) Royal Government Funds (RGF)

During the quarter, the Program neither has budgeted to receive nor disburse any funds from the RGF.

ii) EIF Tier 1 Funds (EIF)

During the quarter under review, DICO has received US\$ 70,087 from EIF and EIF also made a direct payment of US\$ 30,000 to UNDP to conduct a Trade Mainstreaming Program. DICO disbursed US\$61,213 from EIF funds for the payment of consultancy fees, procurement of goods for Implementing Agencies, advertising costs and training / workshops and study tours.

iii) The World Bank - MDTF Funds

During the quarter under review, TDSP submitted two replenishment applications for US\$ 346,607 for the disbursements made in the months of June and July 2012 and another application for US\$ 133,402 to effect a direct payment towards the contract entered into with UNCTAD. In return, the World Bank has replenished US\$ 895,173 into the Designated Bank Account, including an application amounting to US\$ 548,565 submitted in the previous quarter for the disbursements made in the month of May 2012 and directly paid US\$ 133,402 to UNCTAD.

For Quarter 3 of 2012, TDSP projected to disburse US\$ 660,913 towards its project components under various disbursement categories. At the end of the quarter, TDSP disbursed US\$ 708,109, which is approximately 7% higher than the projected disbursement.

Though the actual disbursement in total during the quarter is higher than the projected disbursement, within the disbursement categories there were major positive and negative variances, and the major variances are explained in the following section. The slightly higher disbursement during the quarter demonstrates that the TDSP is catching up with the under disbursements in the previous quarters.

2.2 Uses of Funds by Disbursement Category

For quarter three, TDSP's projected disbursements amounted to US\$ 660,913 from MDTF funds under four different disbursement categories based on the activities expected to materialize during the quarter from the approved Action Plan or in other words Annual Work Plan and Budget (AWPB).

The total amount disbursed under all categories amounted to US\$708,109. The table below shows the projected disbursement amount under each disbursement category and the actual amounts disbursed against the projected disbursement for the quarter under review and for the year-to-date.

No	Disbursement Category	July – September 2012			January to September 2012		
		Disb. Projection	Actual	Variance	Disb. Projection	Actual	Variance
<i>a</i>	<i>b</i>	<i>c</i>	<i>d</i>	<i>e = c-d</i>	<i>f</i>	<i>G</i>	<i>h = f-g</i>
1	Goods	87,780	149,622	(61,842)	429,092	383,223	45,869
2	Consultant Services	440,208	492,498	(52,290)	1,432,600	1,372,109	60,491
3	Training, W/Shops & Study Tours	86,979	27,842	59,137	261,972	105,617	155,355
4	Incremental Operating Costs	45,946	38,147	7,799	148,608	108,567	40,041
5	Priority Operating Cost	0	0	0	37,200	37,233	(33)
	Total	660,913	708,109	47,196	2,309,472	2,006,749	301,723

2.2.1 Goods

During the quarter under review, the management of TDSP budgeted to disburse US\$87,780 towards the payment for procurement of goods and disbursed US\$149,622.

Though there were delays in printing statistics books for DTISI, investment hand book for CDC and procuring ISO standards, the over disbursement amounting to US\$ 61,842 was mainly due to payment made during the quarter for procurement of goods for GDIT, FiA, GDCE, ISC and RSA. These payments were planned to be made in the previous quarters but delayed due to late delivery of goods.

2.2.2 Consultant Services

Towards consultancy services, TDSP budgeted to disburse US\$440,208 during the quarter under review and the actual amount disbursed was US\$492,498.

The overdisbursement of US\$52,290 was mainly due to the net effect of payment of US\$ 133,402 made to UNCTAD and the payments to consultants previously budgeted and not paid but paid during the quarter and payments projected during the quarter but paid subsequent to the quarter under review.

2.2.3 Training, Workshops and Study Tours

During the quarter under review, the management of TDSP projected to disburse US\$ 86,979 but in actual terms disbursed only US\$27,842.

The major reasons for the under disbursement of US\$ 59,137 were: i) ISC was able to conduct only one workshop out of the planned two workshops due to their other activities, ii) delayed customs valuation workshop by GDCE, iii) decision by MOC to postpone the quarterly Trade SWAp awareness workshop due to change in DICO/TDSP management, and iv) the non-incurrence of the planned workshop titled "Tracking and monitoring tools development" by RSA as the consultancy firm is yet to be recruited.

As the consulting positions have been substantially filled, it is expected that in the next quarter the recruited consultants would conduct the planned training and workshops.

The sanctions imposed by the World Bank on the overseas training and study tours continued to prevail during the quarter under review and expected to be lifted in the future.

2.2.4 Incremental Operating Costs

During the quarter under review, the management of TDSP budgeted to disburse US\$ 45,946 and in actual terms disbursed US\$ 38,147. Compared to the under disbursement of approximately US\$ 17,000 in the previous quarter, during the quarter under review the under disbursement was only US\$ 7,799. This demonstrates that the implementing agencies are involved in more operating activities required for project implementation.

2.2.5 Priority Operating Costs

In line with the instruction by the World Bank, since the end of Quarter 2, there were no POC paid during the quarter.

2.3 Uses of funds by program components/by activities

During the quarter, TDSP budgeted to disburse US\$ 660,913 of the MDTF funds on the project components based on the quarterly projection of the approved AWPB. The total amount disbursed under all project components amounted to **US\$708,109**.

As the reasons for the variances amounting to US\$ 47,196 have been explained under 2.2 Uses of Funds by the Disbursement Categories respectively goods, consulting, training and workshop and incremental operating costs, no further explanations for the variances are provided in this section.

The table below shows the disbursement projection under each project component and the actual amounts disbursed against the budget.

	Disbursement Projection	Actual	Variance
Project Components	US\$	US\$	US\$
A	b	c	e = b - c
1: Trade Policy Formulation and Implementation	257,466	402,338	(144,872)
2: Performance Monitoring	39,930	32,185	7,745
3: Strengthening Institutional and Human Capacity	219,005	162,321	56,684
4: Implementation Support to TDSP	144,512	111,265	33,247
	660,913	708,109	47,196

i) **Component 1: Trade Policy Formulation and Implementation**

The amount of US\$402,338 in the financial report comprises of the following disbursements:

- Fees totaling US\$ 286,264 paid to WTO Policy Advisor, National Consultant to Develop Booklets, Leaflets and Website, International Standards Development Consultant, International Consultant for Petroleum Products and Exercise Enhancement, International Consultant for Preparation of a Strategic Plan and Business Case for Customs Marine Enforcement, Internal Consultant for Development of System Certification Schemes for Rice Consultant to Review Legal Framework for Excise and Administration, National IT Project Manager and a payment to UNTAD amounting to US\$ 133,402
- Payment of US\$ 16,651 for a workshop on export procedures and training of trainers and workshop rice conformity standards
- Payments were made for goods amounting to US\$ 89,129
- Balance amount was disbursed on operating costs of IAs including the internet charges of US\$ 8,614 paid for ISC.

ii) **Component 2: Performance Monitoring**

During the quarter, TDSP disbursed US\$ 32,185 for the services provided by the International and National M&E Advisors.

iii) **Component 3: Strengthening Institutional and Human Capacity**

The amount of US\$162,321 in the financial report comprises of the following disbursements:

- Fees totaling US\$94,641 to National IT Consultant, National Value Chain Consultant, National HR Consultant, International Value Chain Consultant, International Capacity Development Consultant, International Capacity Assessment Advisor, National Training and Communication Expert, and the firm of consultants involved in developing curriculum for Royal School of Administration
- Payments for procurement of equipment amounting to US\$ 57,098
- Payments for training and workshops conducted by TPD and Department of Personnel amounting to US\$ 7,471
- Incremental Operating Costs amounting to US\$ 3,111 were incurred by IAs.

iv) **Component 4: Implementation Support to TDSP**

The amount of US\$111,265 in the report reflects the fees of US\$ 80,489 paid to consultants, disbursements of US\$ 3,396 for procurement of goods, payment of US\$ 3,720 for workshop on strategic proposals and procurement training in Sihanoukville and the rest were disbursed for incremental operating costs, such as advertisement, internet charges, vehicle operating costs and office operating costs.

3. **Program Progress Report / Output Monitoring Report**

This report details status of outputs generated within the first quarter and cumulatively as at 30/09/2012.

As at 30 September 2012, TDSP has disbursed US\$4,413,833 from MDTF funds and until 30 June 2012, the disbursements amounted to US\$3,705,724. This increase is accounted by the disbursement of US\$ 708,109 in the current quarter.

The TDSP management conducted internal discussions and with the consultation of the Task Team of the World Bank expanded the original output monitoring report designed by the World Bank at the time of the program approval. This expanded output monitoring report with the details of MOUs has been updated and submitted with this report.

The expanded Output Monitoring Report (5.1) shows that how much has been disbursed against each MOU's and the percentage of disbursement against the MOU values.

The table below provides implementation status under each MoUs.



IMPLEMENTATION STATUS OF PROJECTS
As Of September 30, 2012

MOU No.	Name of IA	Title and Key Activities of the MOU/Project	Implementation Status
1	MULD/ MOC	<p>Rule of Origin: Operational Procedures & Training: Workshops and training for government officials and private sector both in Phnom Penh and in the provinces. Information materials on Rules of Origin will be prepared and translated into Khmer.</p>	<ul style="list-style-type: none"> • Contract with UNCTAD has been finalized and signed. • All office equipment procured and delivered. • UNCTAD and the first workshop are planned to start in Nov or Dec 2012.
2	TPD/M OC	<p>Information dissemination on Top Ten products from Cambodia's 24 Provinces: Print booklets (in English and Khmer) that contain information collection from 24 provinces to promote products among consumers and to facilitate business links among provinces.</p>	<ul style="list-style-type: none"> • Project was completed. The Completion Report submitted to DICO. • 16,800 units of the booklet titled "Cambodian Potential Products" published in April 2011 • By end of May 2012, the booklet has remaining inventory of 7,003 units in TPD. • A new domain created www.tpd.gov.kh/productmap • This new portal has attracted 150-200 online guests to visit the site every day. By 29 May 2012, there were 437,029 hits. • 2,000 copies of Digital-CD of Cambodian Top Ten Products produced and disseminated and now 815 units of the CD remaining is in stock • Three seminars organized to disseminate on Top Ten Products between Sep 2011 and Jan 2012 in Phnom Penh, Siem Reap, and Preah Sihanouk with 274 participants
3	TPD/M OC	<p>Export Training and SME Training: Export training and coaching services: Training of Trainers from Provincial offices and members of the provincial chamber of commerce on how to use the Hand Book on Export Procedures. Roll out training to all 24 provinces and conduct M&E.</p>	<ul style="list-style-type: none"> • Training Curriculum on Export Procedures were developed by MoC to promote formal exporting. New procedures related to export included in the manual: export license, certificate of origin, SPS, insurance, boarder check point procedures, forestry export. • One Pilot Training was conducted among a group of 60 trained trainers from 24 provinces for training on Export Procedures. The Trainers are mostly from provincial departments of commerce, chambers of commerce, and university lecturers.

MOU No.	Name of IA	Title and Key Activities of the MOU/Project	Implementation Status
			<ul style="list-style-type: none"> • Two pilot training courses facilitated by the trained trainers organized in Kampong Cham and Battambang. • One workshop to review the training materials were conducted with 10 participants • 4 training course provided for trainers from 24 provinces with 80 participants • Eight provincial training courses facilitated by the trained trainers organized in Takeo, Kampot, Svay Rieng, Pursat, Siem Reap, and Koh Kong with participants of about 300 from SME, PDoC, university students, chambers of commerce.
4	ISC/MI ME	<p><u>Strengthening the capacity of the Institute of Standards of Cambodia in terms of:</u></p> <ul style="list-style-type: none"> (i) 16 new standards, guidelines and code of good practices; (ii) International standards and technical books; (iii) Conduct awareness and training programs; (iv) Strengthen information system; (v) Office equipment and training tools 	<ul style="list-style-type: none"> • All 16 standards drafted in English and the Khmer versions are being finalized. • 5 Working Groups in standards setting created. • Technical Committee workshop on preliminary concept of standard documents translation and dissemination already conducted. • Training on standards among 5 sectors and working groups conducted. • 200 people attended the launching of standards. • 10 leaflets, 4 posters, and 6 booklets had been completed • Four Posters had already been completed in Khmer while 10 leaflets and 6 booklets Khmer Version are being finalized.
5	CAMFE BA	Study on Minimum Wages and Minimum Wages Negotiation in the Garment Sector	<ul style="list-style-type: none"> • CAMFEBA has withdrawn their project proposal
6	GDCE/MEF	<p><u>Customs Valuation:</u></p> <ol style="list-style-type: none"> 1. Conduct feasibility studies, and needs assessment (the required hardware and software). 2. Data input and testing 3. Connect to other automated systems such as ASYCUDA and Risk Management 	<ul style="list-style-type: none"> • National consultant recruited. • The Preparation of Customs Valuation system is on the preparation phase and Database Structure has been finalizing. • Equipment: Procured by DICO and already delivered.

MOU No.	Name of IA	Title and Key Activities of the MOU/Project	Implementation Status
		4. Evaluation and feedbacks 5. Roll-out	
7	GDCE/ MEF	Awareness Program on Customs in Cambodia: 1. Improvement of mechanisms of consultation between customs authorities and the private sector 2. Timely dissemination of information on regulatory and administrative frameworks 3. Organization of consultations and appropriate forums to gather inputs for policy making by customs authorities 4. Joint programs of cooperation and establishing joint programs of capacity building 5. Joint programs of capacity building for customs officers and economic operators	<ul style="list-style-type: none"> • <i>Training Equipment (Computers, Projector, Printer, Scanner, Photocopy Machine, and Teaching Equipment)</i> has been delivered. • <i>1st Workshop on Customs Awareness Program (Private Sector)</i>: The workshop is planned to be held in Nov 2012. • <i>2nd Workshop on Customs Awareness Program (Customs Officers)</i>: The workshop is planned to be held in Nov 2012.
8	IPRD / MOC	Enhancing IP Teaching and Training: 1. Assess capacities and needs in the area of IP training 2. Establish IP curricula and draft training materials in Khmer 3. Develop a team capable to undertake the translation into Khmer of IP texts and translate IP texts	<ul style="list-style-type: none"> • 1 IP training need assessment conducted – one assessment report produced, one presentation conducted; and IP curricula completed. • Two Consultation workshops conducted in 07 and 09 February 2012 with 46 participants from universities, Royal School of Administration, Royal Academy, and several ministries. • 1 IP manual prepared with consultation among various stakeholders in two workshops with 46 participants (800 pages IP manual produced, about 100 copies distributed). • 3 ToTs conducted: 43 Trainers trained (80% informed that they will apply the knowledge) • One two days training conducted to 52 participants. • 1 IP lexicon of 30 pages prepared.
9	CIB / CDC	Raising awareness on the law on investment and its regulation and investment promotion to the sub-committee on Provincial/Municipal investment and private sector: 1. Workshops to raise awareness on the law on investment & regulations	<ul style="list-style-type: none"> • Institutional assessments of 6 provincial Provincial-Municipality Investment Sub-Committee (PMIS) completed (people involved in the discussion reached 116): Kampong Cham, Stung Treng, Rattanakiri, Oddor Meanchey, Koh Kong, and Kampot.

MOU No.	Name of IA	Title and Key Activities of the MOU/Project	Implementation Status
10	LAD / MOC	<p>Facilities & Support to PMIS</p> <p>3. Study Tours - Vietnam, Thailand or China</p> <p>4. Technical Assistance - After care services, service to investors & Client Orientation</p> <p><u>Support drafting E-Commerce Law:</u></p> <ol style="list-style-type: none"> 1. Review the draft law on e-commerce with local lawyers and officials involved in business law drafting 2. Improve the existing Khmer translation of the E-commerce law staff 3. Organize stakeholder consultative meetings for the public and private sector on current status of the draft in order to obtain feedbacks, comments and suggestions 4. Contact e-commerce implementing bodies in other ASEAN countries to obtain best practices and lessons learned in law drafting (study tour) 	<ul style="list-style-type: none"> • Training plan on Investment Promotion completed. Unit directors will be sharing their experience on investment promotion during the training. • National Awareness Workshops on Investment Promotion completed for 24 provinces on 22 February 2012 conducted at CDC with 157 participants. • Booklets printed and delivered in Sept 2012. • Inception report of E-Commerce Law completed • 1 high panel meeting to discuss on draft E-Commerce Law with 15 participants conducted • Revising of 2008 draft E-Commerce Law completed • ToR of national consultant revised and the process of reselection is commenced.
11	CAM CONTR OL / MOC	<p><u>Strengthening Institutional Risk Management Capacities in CAMCONTROL General Directorate:</u></p> <ol style="list-style-type: none"> 1. Strengthening management structures and processes in CAMCONTROL General Directorate; 2. English language training for CAMCONTROL Risk Management Unit; and 3. Equipment procurement for CAMCONTROL Risk Management Unit. 	<ul style="list-style-type: none"> • Preliminary Risk Level Report on Food Imports completed in January 2012. • Regulations Report on Imported Food into Cambodia completed in March 2012. • Revised Job Description Report completed in March 2012. • Report on the Options for Management Structure on Risk Management completed in March 2012. • Monitoring and Evaluation Indicators for RMU prepared in June 2012. • Standard Operating Procedures and Training Plan for RMU completed in June 2012. • 1 Half-day workshop on the Training Plan has been conducted with 83 participants on Risk Management conducted in March 2012. • 1 term of English class completed; 3 more terms of English to be continued

MOU No.	Name of IA	Title and Key Activities of the MOU/Project	Implementation Status
			<p>after completion of procurement process. 14 staff joined private English class.</p> <ul style="list-style-type: none"> 6 staff attended a ten-hour technical English (English for laboratories) class.
12	NCD / MOC	<p><u>Reviewing of Commercial Laws:</u></p> <ol style="list-style-type: none"> 1. Planning the survey and drawing up a work program 2. Consulting with the business community and Government entities on the workplan for the survey 3. Conducting the survey 4. Reviewing the survey 5. Drawing up a final inventory of possible actions 	<ul style="list-style-type: none"> This MOU has been postponed.
13	DOP / MOC	<p><u>Strengthening MoC core DR functions through the DoP Institutional and Individual Capacity:</u></p> <ol style="list-style-type: none"> 1. MOC is complying faster and more effectively to government-led Public Administration Reform through strengthened DoP. 2. MoC Departments are equipped with better trained personnel 3. Provincial Departments of Commerce are integrated in MoC's annual training plan. 4. Increased match between department staff needs and offer 5. Improved career development and skill development for MoC official 	<ul style="list-style-type: none"> A draft MOC HR policy was developed in September 2011 after an Organizational Review Workshop attended by 49 MoC officials. Workshop on Training Needs Assessment for central departments and provincials organized in Sept 2011 attended by 72 staff. The Training Needs Assessment questionnaire developed in the TNA Workshop in September was distributed and answered by 449 staff from MoC and 24 PDoCs. Workshop on Functioning, Capacity Assessment and Sharing Capacity Development was completed in Dec 2011 and attended by 94 officials from MoC and the 24 PDoCs. A draft of the Capacity Development Plan for the central departments, provincial departments and the Ministry of Commerce (MoC) for 2012 through 2014 was completed in January 2012.

MOU No.	Name of IA	Title and Key Activities of the MOU/Project	Implementation Status
14	TPD / MOC	<p><u>Value Chain Information Unit:</u></p> <ol style="list-style-type: none"> 1. Capacity building on how to conduct market and value chain analysis 2. Research and analysis on the 19 priority sectors; and 3. Dissemination of trade information. 	<ul style="list-style-type: none"> • The Capacity Building Plan was distributed to 64 officers and staff of Moc and PDoCs in February 2012 during the Dissemination Workshop and to share the results of the Capacity Development Plan. • Workshop to Review the three years Development Plan and to Review MoC-wide Training Programs were held in March 2012 and attended by 73 MoC and PDoC officials and staff.
15	DTSI / MOC	<p><u>Capacity Building for the Dept of Trade & Statistics:</u></p> <ol style="list-style-type: none"> 1. Design a survey to assess needs of trade information users 2. Draft format for new publications (yearly and monthly) and for website, tools or platform (on the job training) and verification 3) Training to use ITC's market analysis tools –Trade Map, Market Access Map, Product Map and Investment Map 4. Training on statistical analysis and elaboration of data 5. Training on IT 6. Printing and publication of Yearly Book and host on website 7. Study tour in provinces on the maps stated in activity 3 8. Workshop on M&E 	<ul style="list-style-type: none"> • Training and coaching for VCIU staff and provincial staff completed. • Two research topics (rubber and pepper) completed by July 2012. The reports in English finished, Khmer version is being reviewed. • Two validation workshops organized in July 2012. • 1 Survey on Trader Users conducted with sample of 137 (43 female) who are senior officers, directors, national and international business firms staff • Forms for the electronic data format produced and new website design interface completed. • New Statistical Trade Year Book for 2011 layout completed and ready for printing. • 15 staff were trained for 10 days on statistical analysis (time series, sampling technique, data entry), and ITC tools (Market Analysis, Market Mapping. • On the job training on IT was partly provided alongside with management of ICT. • 35 participants from provincial department, CCC, associations, companies, and related stakeholders were shared on the Trade Analysis Tools of ITC during study tour into three provinces [Battambang (rice); Pailin (cashew nuts); and Ratanakiri (cassava)].

MOU No.	Name of IA	Title and Key Activities of the MOU/Project	Implementation Status
16	RSA	<p><u>Development of a trade curriculum at the Royal School of Administration:</u></p> <ol style="list-style-type: none"> 1. Participation in the elaboration of concept note on trade curriculum building and teaching by fine tuning needs, population analysis, review existing curricula and devise potential partnership 2. Produce a curriculum sketch with individual module objectives, target population, credits 3. Development of course catalogue or package 4. Capacity development for RSA staff and MoC officials 5. Inter-ministerial back-up by raising awareness on program in line ministries 	<ul style="list-style-type: none"> • TNA conducted and TNA Report completed with 122 respondents from private firms. • Workshop on the Development of Trade Curricula conducted on 19 August 2012 with 50 participants. • Course Plan completed and included in the course catalog. • Workshop for the validating the final curriculum conducted on 28 June 2012 with 46 participants. • Completed the Trade Curriculum and Concept Notes on Trade Curriculum Building and Teaching • Completed the Curriculum Sketch and 20 Individual Modules • Completed the Course Package (manuals, tests, exercises, audio visual aids, trainer's guides)
17	GDIT / MOC	<p><u>MOC ICT Master Plan:</u></p> <ol style="list-style-type: none"> 1. Infrastructure 2. Applications 3. Management & Support: System Support & Management Unit (SMSU) 4. Sustainability: Training on Automation & Cost recovery mechanisms 5. Quality: Policies & Guidelines 	<ul style="list-style-type: none"> • Project and management arrangements designed. • The automation of the C/O System and the Trade Information Website (Lot 3) was to be financed by TFCP now has been transferred to TDSP. • National IT manager recruited and onboard. • Server infrastructure and Turnkey solution were reviewed specification for procurement. • Interim solution for electronic forms is ongoing. • BER for Supply and installation of enterprise servers and networks is completed. Expected contract to be awarded in early of October. • Contracts of ICT Office Equipment and furniture signed. • Procurement of generator maintenance and office renovation completed, contracts signed. • Contract of Nat'l IT consultant firm signed.

MOU No.	Name of IA	Title and Key Activities of the MOU/Project	Implementation Status
18	GDCE / MEF	<p><u>GDCE Capacity Enhancement Program:</u></p> <ol style="list-style-type: none"> 1. Development of Nat'l Intelligence System 2. Strategic Plan & Business Case - Customs Marine Enforcement 3. Outreach & Training - FZ Operators, Investors & Custom officials 4. Improving compilation of trade statistics 5. Training & Staff Dev. 6. Bus Plan for Inspection of Petroleum Products 7. Development of sound regulatory Excise regime 	<ul style="list-style-type: none"> • Draft National Intelligence System had been completed and the process of piloting the system is being considered • Inception Report for Data compilation from ASYCUDA to CSS had been completed and the installation of IT Infrastructure for data compilation had been completed, while the user manual training preparation is ongoing • System for the Compilation of Trade Statistics developed. • Inception Report for the Strategic Plan and Business Case for Marine preparation has completed. • Review of Excise Legislative Framework Administration had been completed and new excise had been proposed in the study report. • Petroleum Products and Excise Enhancement is being studied.
19	RSA	<p><u>Implementing Agencies Capacity Enhancement Program (IACEP):</u></p> <ol style="list-style-type: none"> 1. Initial inventories & assessment completed 2. Framework developed 3. Training Deployed 4. Evaluation carried out & extension plan designed 	<ul style="list-style-type: none"> • Completed initial skills inventory list and training needs assessment of implementing agencies with 44 participants from 11 IAs. • Completed inventory list of training courses in and out of Cambodia on key course topics. • A validation workshop on TNA conducted on June 2012 with 30 participants from TDSP IA. • Completed review of RSA capacity assessment to provide key training to officials • Completed initial list of skills inventories and capacity assessment of implementing agencies. • 7 Training Institutions short listed to conduct the courses. • Break down the outline of each course which had been recommended in the assessment report and compilation into a package for bidding.



MOU No.	Name of IA	Title and Key Activities of the MOU/Project	Implementation Status
20	ISC / MIME	<p><u>Development of Completed Drafts of National Standards for Rice and Strengthening the Capacity of Conformity Assessment Body - Phase I:</u></p> <ol style="list-style-type: none"> 1. Complete 11 Draft Standard for rice, One Standard for packaging, Three guidelines & Three codes of good practices 2. Certifying Systems recognised by national, regional and international markets 3. Information booklets & leaflets in Khmer & English for rice producers & exporters 	<ul style="list-style-type: none"> • Completed the drafting 18 rice standards, one standard for packaging material, three guidelines and three codes of good practices for Cambodian rice producers in the process of formulation. • Capacity assessment on the Conformity Assessment Body for Rice completed. • Nine guidelines for rice mills completed. • Survey questionnaires for farmers and rice millers completed. • Surveys among farmers and rice millers to be conducted in August and September 2012. • Surveys had been conducted in Siem Reap, Battambang, Banteay Meanchey, Kampong Cham and Prey Veng completed for input in finalizing the standards for rice. • Capacity assessment on the Conformity Assessment Body for Rice completed. • 2 leaflets and 6 booklets had been drafted.
21	FIA / MAFF	<p><u>Better Quality and Safety of Fish and Fishery Products for Improving Fish Trade Development in Cambodia:</u></p> <ol style="list-style-type: none"> 1. Assess Current Quality and Safety Issue in Post-Harvest Fisheries 2. Increase awareness of Fisheries, Fish Products and Traders on Quality, Safety Assurance and Standardization 3. Establish Fish Cooperative Societies 4. Strengthen Capacity of the Fisheries Competent Authority to support the Fish Processor Cooperatives 5. Pilot Intervention for Better Quality and Safety Assurance Conducted 	<ul style="list-style-type: none"> • NoL on SSS of UNIDO was received from WB & MEF. Negotiation is commenced. • Office equipment and furniture delivered.

MOU No.	Name of IA	Title and Key Activities of the MOU/Project	Implementation Status
22	GDCE/MEF	<p data-bbox="295 739 327 1176"><u>Strategic Proposal for the Support of ASYCUDA World System:</u></p> <ul style="list-style-type: none"> <li data-bbox="327 739 359 1176">(1) extension of contract with a local Cambodian sub-contractor engaged currently by Webb Fontaine; <li data-bbox="359 739 391 1176">(2) extension of contract with Viettel for the supply and provision of the fiber optic communication network; <li data-bbox="391 739 422 1176">(3) extension of contract with Manich for the maintenance of IT equipment; <li data-bbox="422 739 454 1176">(4) extension of contract with a local IT consultant to upgrade and enhance the GDCE website, including the creation and configuration of AW Direct Trader Input (DTI) feature; <li data-bbox="454 739 486 1176">(5) support of the GDCE HQs AW Office; <li data-bbox="486 739 518 1176">(6) securing support from UNCTAD to ensure effective and efficient operation of AW, including the upgrade of AW software to the latest release; <li data-bbox="518 739 550 1176">(7) capacity building for the NPT; and <li data-bbox="550 739 582 1176">(8) engagement of an international consultant to develop the long term sustainability plan and cost recovery mechanism for the operation of AW system. 	<ul style="list-style-type: none"> <li data-bbox="295 1176 327 1375">• SSS on Consultant Services Support for ASYCUDA has received NoL from MEF and WB. <li data-bbox="327 1176 359 1375">• ASYCUDA Support for Asian Region (ASM) – Single Source Selection with UNCTAD will require justification from GDCE. <li data-bbox="359 1176 391 1375">• Contract extension for the deployment of WAN was completed.

4. Procurement Monitoring Reports

Descriptive Summary:

All procurement relates to Goods and Consultants, and some are subject to prior review by the World Bank, are described in this report. There are five procurement monitoring reports prepared by TDSP and attached with this IFR.

Procurement Staffing:

Currently, the procurement unit of DICO is headed by a Procurement Chief/Head of Procurement with one staff. The procurement unit is being assisted by one full time National Procurement Coordinator and an International Procurement Expert providing intermittent inputs.

Notable Procurement Arrangements in the quarter under review:

During the quarter, four goods contracts for the value of US\$431,263, two new consultancy contracts with firms for a total amount of US\$ 229,680 and 10 individual consultancy contracts for a total amount of 271,703 were signed. The grand total of contracts signed up to this quarter is US\$ 5,519,121 equaled to 110.38% as set against the procurement benchmark of US\$ 5,000,000.

Complaint by bidders, consultants and end users:

During the quarter, there were no complaints by bidders, consultants and end users with regard to the procurement activities

Contract amendments/Variation orders:

During the quarter, in order to maintain the continuation of the service provider to Maintenance Service for Wide Area Network (WAN) System for GDCE, previously was supported TFCP project which was transferred to TDSP, it was necessary to extend the contracts with current supplier (Viettel (Cambodia) PTE., Ltd) under a special NOL issued by the Bank. Furthermore, during this quarter two contracts were extended within three months (up to end November 2012). The total value of those extended contracts is US\$ 159,170.

Unsatisfactory performance by contractors/suppliers/consultants:

There was no unsatisfactory performance by contractors/supplier/consultants noted during the quarter under review.

Disputes (which may lead to claims, cancellations, arbitration or legal remedies):

During the quarter or as the end of the quarter no such disputes noted.



TEKRETH Kamrang
Director TDSP
Date: 07/11/2012