

**Tentative Schedule**  
**ENHANCED INTEGRATED TRUST FUND, TRUST FUND MANAGER**  
**SUPERVISION MISSION for Tier 1 and CEDEP I & CEDEP II (Tier 2)**  
**4-8 May 2015**

Day	EVENT/MEETING	TIME/PLACE	PARTICIPANT	REMARK	Status
3 May 2015	Arrival of mission team: 1. Ms. Hang TRAN, Coordinator EIF Executive Secretariat at the WTO 2. Mr. Ratnasabapathy Manivannan, Regional Portfolio Manager –EIF TFM	Evening Time	Pickup by Mr. Sek Sa Im	<ul style="list-style-type: none"> <li>▪ Stay at Lux Riverside hotel / apartment in Rue 136.</li> <li>▪ Arrival at Phnom Penh by VN 920 on 03MAY at 1650 hrs</li> </ul>	Bookings/ Confirmed
				<ul style="list-style-type: none"> <li>▪ Stay at Lux Riverside hotel / apartment in Rue 136.</li> <li>▪ Arrival at Phnom Penh by TG 584 on 03MAY at 1925 hrs</li> </ul>	
4 May 2015	Meeting with the Senior Minister and EIF Focal Point	08:30 – 09:00 MoC	<ol style="list-style-type: none"> <li>1. LCT Tekreth Kamrang, SS</li> <li>2. HE Ouk Prachea, SS (Chair of PRC)</li> <li>3. HE Pich Rithi, DG of Int' Trade</li> <li>4. Mr. Chhieng Pich, DICO Director</li> <li>5. Mr. Sven Callebaut, DICO Advisor</li> <li>6. Mr. Thou Panha</li> </ol>	<b>Objectives:</b> <ul style="list-style-type: none"> <li>▪ Briefing supervision mission objectives</li> </ul>	Confirmed
	Meeting with NIU	09:00 – 11:00 MoC	All NIU officials	<b>ES &amp; TFM Components</b> <b>Objectives:</b> Please refer to the ToR of the Supervision Mission.	Confirmed
	Participate in IFC exporters meeting	11:30 – 12:00 Himawari hotel	<ol style="list-style-type: none"> <li>1. IFC</li> <li>2. Exporters</li> <li>3. DICO staffs</li> </ol>	<b>ES &amp; TFM Components</b> <b>Objectives:</b> <ul style="list-style-type: none"> <li>▪ Lunch meeting with exporters</li> <li>▪ Informal discussion with exporters</li> </ul>	Confirmed by IFC  Please confirm if you agree!
	Meeting with IFC	13:30 – 14:30 Himawari hotel	<ol style="list-style-type: none"> <li>1. Mr. Bas Rozemuller</li> <li>2. Mr. Sarak Duong,</li> <li>3. Ms. Rom Daneth Ma</li> <li>4. Mr. Viryak Sem</li> <li>5. Mr. Chhieng Pich, DICO Director</li> <li>6. Mr. Sven Callebaut, DICO Advisor</li> <li>7. Ms. Mao Kannha</li> </ol>	<b>Objectives:</b> Review progress of CEDEP I, Rice Sector Please refer to the ToR of the Supervision Mission.	Confirmed

Day	EVENT/MEETING	TIME/PLACE	PARTICIPANT	REMARK	Status
4 May 2015			8. Mr. Thou Panha 9. El Chuon		
	Meeting with Procurement Unit	15:00 – 16:00 DICO	1. Mr. Longkem Vichet, Head of Procurement Unit 2. Ms. Ek Sereyroath, Procurement Officer 3. Mr. Duong Vannarith, Procurement Office 4. Mr. Kong Samphy, TDSP National Procurement Consultant 5. Mr. Dawei Yang, TDSP International Procurement 6. Ms. Chann Mary, EIF Administrative and Procurement Assistant	<b>TFM Component</b> <b>Objectives:</b> <ul style="list-style-type: none"> <li>Procurement systems and procedures (procurement documents, including IOC documents, tenders, quotations, tender evaluations, ...)</li> <li>Recruitment procedures and staff on board</li> </ul>	Confirmed
	Meeting with finance unit	16:00– 17:00 DICO	1. Mr. Kim Lydet, Financial Chief Unit 2. Mr. Pathmasiri Balasingam ,TDSP International Finance Advisor 3. Mr. Chey Tola, TDSP National Finance Advisor 4. Mr. LONG Bore, TDSP Internal Auditor 5. Mr. Loch Soknea, Finance Officer 6. Mr. Sou Vuthy, Finance Officer 7. Ms. Chann Mary, EIF Administrative and Procurement Assistant	<b>TFM Component</b> <b>Objectives:</b> <ul style="list-style-type: none"> <li>Fund disbursement mechanisms (including adherence to financial regulations, financial management systems, main account, petty cash, payment mechanisms, cash book)</li> <li>Accounting systems in place (Financial Reports, Disbursement Requests, Bank Reconciliations)</li> </ul>	Confirmed
5 May 2015	Meeting with DICO Communication Team	8:30 – 09:30 DICO	1. Mr. El Chuon, EIF Communication Consultant 2. Ms. Chhan Sreyphos, DICO Officer 3. Ms. Chann Mary, EIF Administrative and Procurement Assistant	<b>ES &amp; TFM Components</b> <b>Objectives:</b> <ul style="list-style-type: none"> <li>Review and update on communication activities and results</li> </ul>	Confirmed
	Meeting LOs and Core Team in CEDEP I and CEDEP II	9:40 – 11:30 MoC	LOs and Core Team Members	<b>Objectives:</b> <ul style="list-style-type: none"> <li>Review functions of Core Team</li> <li>Capacity building Development Plan</li> <li>Challenges &amp; Recommendations</li> </ul>	Confirmed
Lunch					

Day	EVENT/MEETING	TIME/PLACE	PARTICIPANT	REMARK	Status
5 May 2015	Meeting with M&E and Admin Units	14:00 – 15:00 DICO	<ol style="list-style-type: none"> <li>Mrs. MAM Many, Deputy Director of DICO</li> <li>Mr. Hao Ann, Deputy Director of DICO</li> <li>Ms. Po Rathana, DICO Officer</li> <li>Ms. Mao Kannha, EIF CEDEP I M&amp;E National Consultant</li> <li>Mr. Bun Vuthy, EIF CEDEP II M&amp;E National Consultant</li> <li>Dr. Lee Renato M. Lee, International M&amp;E Consultant</li> <li>Mr. Chey Tech, National M&amp;E Consultant</li> <li>Mr. Khloeung Doura, officer</li> <li>Ms. Cheanyroth Oudomleapythida, officer</li> <li>Ms. Chann Mary, EIF Administrative and Procurement Assistant</li> </ol>	<p><b>TFM Component</b></p> <p><b>Objectives:</b></p> <ul style="list-style-type: none"> <li>M &amp; E status for both EIF Tier 1 &amp; 2</li> <li>Please refer to the ToR of the Supervision Mission.</li> </ul>	Confirmed
	Meeting with SIDA , Shift 360 and EIF FP	15:35 – 17:00 SIDA Office	<ol style="list-style-type: none"> <li>Mr. Chhieng Pich, DICO Director</li> <li>Magnus Saemundsson</li> <li>Mr. Pierre Tami</li> <li>Mr. Ten Ratana, MoT</li> <li>Mr. Thou Panha</li> <li>Mr. Bun Vuthy</li> <li>Mr. Sven Callebaut, DICO Advisor</li> <li>El Chuon</li> </ol>	<p><b>ES &amp; TFM Components</b></p> <ul style="list-style-type: none"> <li>Follow-up with the MIE and representative of co-donor SIDA of RACA (currently ACAC) component, and exchange information on the status of perusal of the proposal.</li> </ul>	Confirmed
6 May 2015	Public Holiday-Royal Ploughing Ceremony				
7 May 2015	Meeting with UNDP	08:30 – 09:30 UNDP Office	<ol style="list-style-type: none"> <li>Ms. Norng Ratana and Team</li> <li>Mr. Chhieng Pich, DICO Director</li> <li>Mr. Thou Panha</li> <li>Mr. Bun Vuthy</li> <li>Mr. Sven Callebaut, DICO Advisor</li> <li>El Chuon</li> </ol>	<p><b>Objectives:</b></p> <ul style="list-style-type: none"> <li>Review progress of CEDEP II (CASAVA)</li> <li>Implementation progresses of the MTP project with UNDP</li> <li>Please refer to the ToR of the Supervision Mission.</li> </ul>	Confirmed
	Meeting with UNIDO	09:35 – 10:30 UNIDO Office	<ol style="list-style-type: none"> <li>Mr. Sok Narin and team</li> <li>Mr. Chhieng Pich, DICO Director</li> <li>Mr. Thou Panha</li> </ol>	<p><b>Objectives:</b></p> <p>Review progress of CEDEP II, Marine Fishery Project</p> <p>Please refer to the ToR of the</p>	Confirmed

Day	EVENT/MEETING	TIME/PLACE	PARTICIPANT	REMARK	Status	
7 May 2015			<ol style="list-style-type: none"> <li>4. Mr. Bun Vuthy</li> <li>5. Mr. Sven Callebaut, DICO Advisor</li> <li>6. El Chuon</li> </ol>	Supervision Mission.		
	Meeting with ADB, Donor Facilitator	10:45 – 12:00 ADB Office	<ol style="list-style-type: none"> <li>1. (ADB participants) will be confirmed</li> <li>2. Mr. Thou Panha</li> <li>3. Mr. El Chuon</li> </ol>	<b>ES Component Objectives:</b> <ul style="list-style-type: none"> <li>▪ Discussion on country Aft programmes and joint efforts to support trade mainstreaming and resources leverage for Trade Swap roadmap.</li> </ul>	TBC	
	Lunch					
	Meeting with World Bank	14:00 – 15:00 World Bank office	<ol style="list-style-type: none"> <li>1. Mr. Julian Clarke,</li> <li>2. Mr. Sok Vannara,</li> <li>3. Mr. Thou Panha</li> <li>4. Mr. El Chuon</li> </ol>	<b>ES Component Objectives:</b> <ul style="list-style-type: none"> <li>▪ Discussion on country Aft programmes and joint efforts to support trade mainstreaming and resources leverage for Trade Swap roadmap.</li> </ul>	Confirmed	
	Meeting with ITC	15:30 – 16:30 DICO office	<ol style="list-style-type: none"> <li>1. HRH Pheanuroth Sisowath, Project Coordinator and Team</li> <li>2. Mr. Chhieng Pich, DICO Director</li> <li>3. Mr. Thou Panha</li> <li>4. Ms. Mao Kannha</li> <li>5. Ms. Ms. Po Rathana</li> <li>6. Mr. El Chuon</li> </ol>	<b>ES &amp; TFM Components Objectives:</b> <ul style="list-style-type: none"> <li>▪ Review progress of high value silk</li> <li>▪ Please refer to the ToR of the Supervision Mission</li> </ul>	Confirmed	
Wrap-up Meeting	16:45 – 17:15 MoC	<ol style="list-style-type: none"> <li>1. LCT Tekreth Kamrang, SS</li> <li>2. HE Ouk Prachea, SS (Chair of PRC)</li> <li>3. HE Pich Rithi, DG of Int' Trade</li> <li>4. Mr. Chhieng Pich and all NIU officials</li> <li>5. Mr. Sven Callebaut, DICO Advisor</li> <li>6. LOs &amp; Core Team</li> <li>7. Development Partners</li> </ol>	<b>Objectives:</b> Supervision Mission findings, recommendations and next step	Confirmed		

Day	EVENT/MEETING	TIME/PLACE	PARTICIPANT	REMARK	Status
8 May 2015	Meeting with Private Sectors from CEDEP I and II (Optional)	08:30 – 10:30 MoC	1. CRF 2. NSB 3. DICO 4. ITC 5. IFC	<b>Objectives:</b> <ul style="list-style-type: none"> <li>▪ Review progress and challenges of CRF and NSB</li> <li>▪ Recommendations and suggestions</li> </ul>	Please confirm if you agree!
	Departure of Mr. Ratnasabapathy Manivannan	Morning	Pickup and depart to airport by Mr. Sek Sa Im	Departure from PHNOM PENH by TG 581 on 08MAY at 1000 hrs	
	Departure of Ms. Hang TRAN	Evening		Departure from PHNOM PENH by VN 920 on 08MAY at 1750 hrs	