



EIF Executive Secretariat Mission

April 9-12, 2012

Progress Report on
Enhanced Integrated Framework (EIF) Tier 1,
Tier 2 CEDEP I, CEDEP II

April 09, 2012 at MoC

Content

✓ EIF

- Budget
- Procurement & Consultants
- EIF Progress update against Work Plan
- Main achievements

Summary TDSP & EIF Annual Budget Plan for 2011 and Actual till 31 December 2011

			Budget Share of		Actual till December 2011	
No.	Components & Sub-components	Total Budget	TDSP	EIF (Revised)	TDSP	EIF
1	Trade Policy Formulation & Implementation	2,639,360	2,551,789	40,570	465,371	40,290
2	Performance Monitoring	99,941	99,941	-	23,423	-
3	Institutional & Human Capacity	1,152,660	1,001,960	272,970	323,571	17,552
4	Implementation Support to TDSP/EIF	1,334,365	1,212,365	132,000	859,733	135,149
TOTAL		5,226,326	4,866,055	445,540	1,672,098	192,991

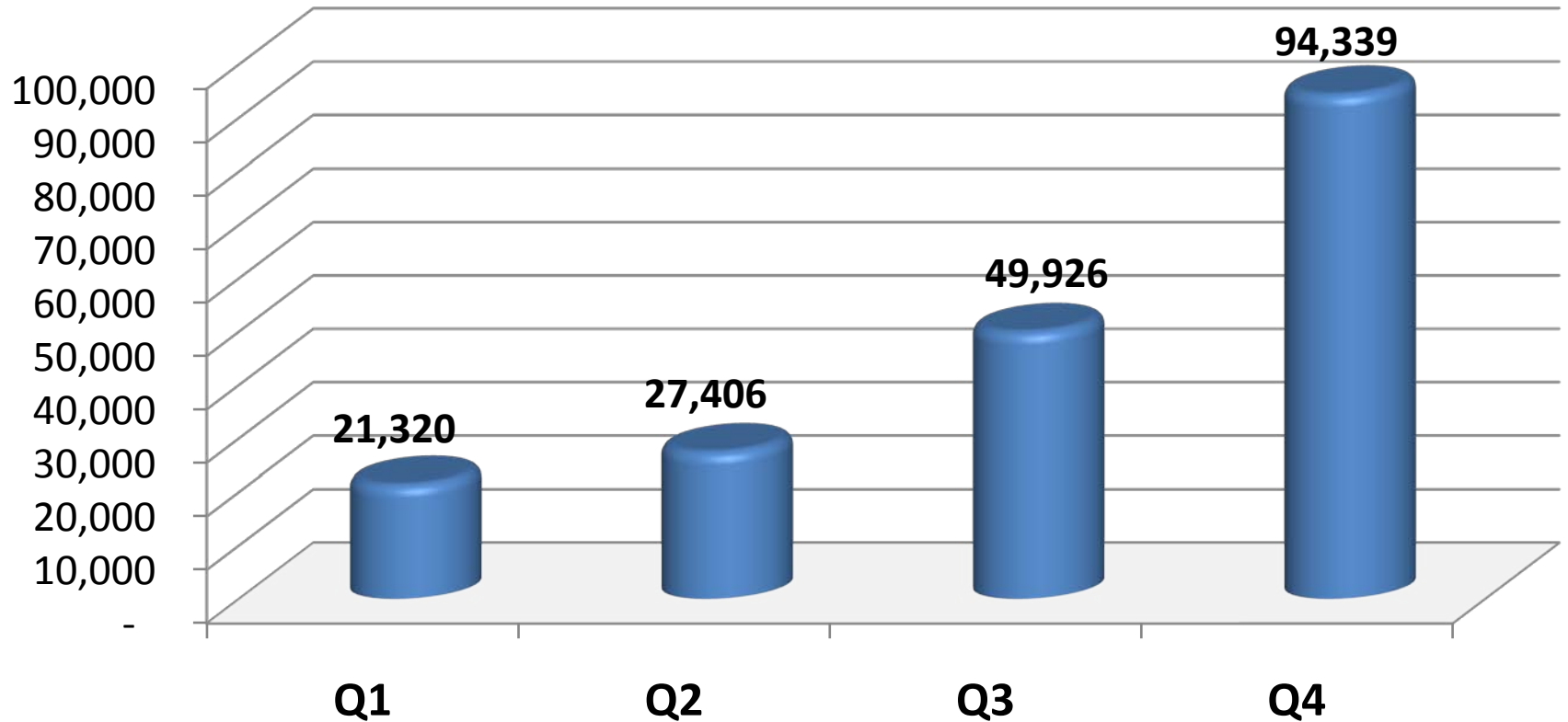
Only 43.3% have been disbursed of 2011 budget, compared to 2010 only 3.3% have been disbursed. Cumulative disbursement as of Dec 31, 2011 is \$203,932.

Disbursement by Component - EIF

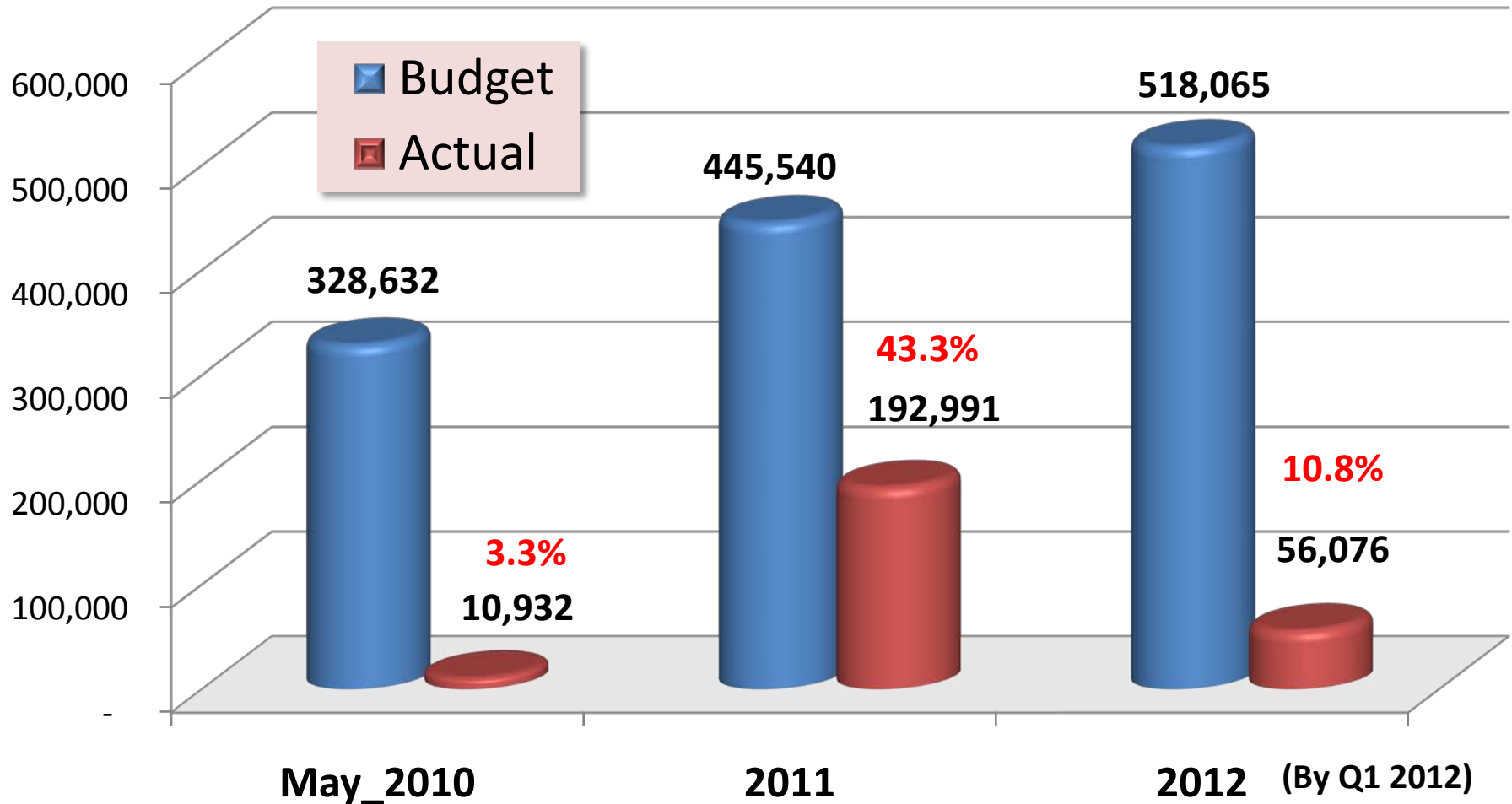
Year - 2011

No	Project Component	Q1	Q2	Q3	Q4	Total
1	Trade Policy Formulation and Implementation	21,290	19,000	-	-	40,290
2	Performance Monitoring	-	-	-	-	-
3	Strengthening Institutional and Human Capacity	-	-	13,663	3,889	17,552
4	Implementation Support to TDSP	30	8,406	36,263	90,450	135,149
	Total	21,320	27,406	49,926	94,339	192,991

EIF Disbursement in 2011



EIF Budget and actual spending



Procurement

- ✓ Goods: for NIU/DICO and line ministries:
 - Status:** contract awarded.
 - Office equipment (delivered);
 - Office furniture (partially delivered);
- ✓ Consultants:
 - National Communication;
 - National Tier 2 Project Formulation Consultant;
 - International SWAp Review Consultant;

Status:

 - National Communication (3rd time advertisement, closed date 10 April 2012);
 - National Tier 2 and Internal SWAp Review Consultant (advertising).

Consultants

- ✓ Mr. Sven Callebaut, Int' Capacity Development: 80 days/year → 120 days/year → we will revise his ToR to cover DTIS update and EIF Tier 2;
- ✓ Mr. Suon Prasith, Nat' Manager: (full time);
- ✓ Ms. Tep Borita, Nat' Accountant: (full time);
- ✓ Ms. Phat Sotheary, Admin assistant (full time);
- ✓ Ms. Laurence Bunsom, Int' Communication: (part time) assignment is completed and produced the following documents:
 - [Review Communication Strategy](#);
 - [Draft Trade SWAp newsletter and factsheet](#);
 - Guide "[How to write newsletter](#)"
 - Guide "[How to organize press events](#)"

EIF Progress update against the Work Plan

Activities completed and initiated in Q1 & Q2, 2012

Output 1		Status
1	Training plan for NIU staff	Completed and sent 3 rd April 2012
2	Regular training activities for NIU	Initiated
3	Exchange Program with Laos NIU	Completed
4	National Administrative Assistant Recruitment	On post (Completed)
Output 2		
1	Office equipment	Partially completed
2	Communication equipment	Initiated

EIF Progress update against the Work Plan

Activities completed and initiated in Q1 & Q2, 2012

Output 3		Status
1	Support to Pillar WG. IC, SSC meeting	Initiated (effective from March onwards)
2	Organize regular MoC-DP meetings	Completed Q2
Output 4		
1	SWAp independent review: recruitment of international consultant	Advertising (on going)
Output 5		
1	Support to Tier 2 formulation: recruitment of national consultant	Advertising (on going)

EIF Progress update against the Work Plan

Activities completed and initiated in Q1 & Q2, 2012

Output 6		Status
1	Update SWAp communication strategy and action plan	Completed
2	Participation of Cambodia in EIF trading stories	Completed
3	Develop and publish communications materials	Initiated (newsletter and SWAp fact sheet)
Output 7		
	None	
Output 8		
1	Upgrading Conical Hat Software	On-going
2	Support to regular mission of UNOPS TFM	On-going

Main achievement over the past year (1)

- EIF Team is now in place and functional, comprising of DICO staffs, EIF project Manager (Consultant), EIF international Capacity Development adviser, a national accountant and liaison officials from 6 line ministries;
- All recommendations from the TFM Supervision Missions (Mar and Sep 2011) have been implemented;
- Increased harmonization and coordination between EIF and TDSP in terms of work plan, budget plan and procurement plan;
- Cambodia's Aid for Trade and Trade mainstreaming experience have been showcased in numerous international fora and benefited several LDCs, including the visit to Haiti and reception of Nepalese delegation;
- Trainings: six capacity building training courses have been conducted (i) Capacity building for Provincial Official on "Trade and Aid for Trade" Phase I, (ii) English for beginner, (iii) Business English for Advanced Learner, (iv) Effective Report Writing, (v) Capacity building for Provincial Official on "Trade and Aid for Trade" Phase II, (vi) Project Management.

Main achievement over the past year (2)

- Awareness raising on Trade and AfT to stakeholders in provincials (SWAp, TDSP and EIF);
- Training line ministries on EIF Tier 2 Project Formulation;
- Procured office equipment and furniture for 6-line ministries;
- Participate in 4th UN Conference on LDCs in Istanbul, Turkey – May 2011;
- Participate in project Development in Tourism for LDCs;

Main achievement over the past year (3)

- Support Cambodia WTO Trade Policy Review;
- Support MoC officials to attend 8th Ministerial Meeting in Geneva;
- Launching Aid for Trade Case stories and Cambodia EIF Country Profile at 3rd Global Aid for Trade Review Jul 2011;
- Revisit Communication Strategy and to update and develop necessary tools to assist DICO in establishing a communication unit in DICO.

Lesson Learnt from Laos Exchange program

- Harmonize Work and Budget Plan: As the components and disbursement categories are different :-
 - Lao NIU found it difficult to integrate. Therefore, Lao NIU grouped the WBP into one document, but have separate column noting Funds (TDF, EIF, GIZ...)
 - NIU/DICO also found it difficult to integrate. Therefore DICO/NIU decided to combine the WBP of TDSP and EIF in the same format but one after the other in the same document.
- Both NIUs face similar capacity constraints in operation and programme and therefore joint training could be beneficial to everyone and cost-effective.

Overseas Training Process and Procedures

- D/ICO has identified several key capacity constraints that can be addressed through training, both domestic and overseas;
- D/ICO has clear appraisal and selection procedures for overseas training, applicable to both EIF and TDSP since 2010;
- Since July 2011 till now, D/ICO cannot request financial support for overseas training from TDSP, hence most requests are considered under EIF;
- For 2012 onwards, annual training and overseas missions has been done and sent to EIF ES for final endorsement. However, there is need for flexibility from EIF/UNOPS when invitations are sent ad-hoc to MoC;
- D/ICO needs clear guidelines (format, deadline, time to answer) from EIF/ES and UNOPS on approval of travel requests.

Trade SWAp Annual Meeting Schedule for 2012

Timetable for SSC-TD-TRI and IC meeting in 2012

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	SSC 17 Feb			SSC 17 May			SSC 16 Aug			SSC 12 Nov	
IC 05 Jan	IC 03 Feb	IC 05 Mar	IC 06 Apr	IC 04 May	IC 06 Jun	IC 05 Jul	IC 03 Aug	IC 05 Sep	IC 05 Oct	IC 05 Nov	IC 05 Dec
NA	06	07									

Timetable for Pillar Working Group meeting in 2012

Pillar I 17 Jan			Pillar I 09 Apr			Pillar I 12 Jul			Pillar I 10 Oct		
Pillar II 18 Jan			Pillar II 25 Apr			Pillar II 18 Jul			Pillar II 11 Oct		
Pillar III			Pillar III 26 Apr			Pillar III 11 Jul			Pillar III 11 Oct		

Timetable for NIU/DICO and Liaison Officer (LO) meeting in 2012

LO N/A	LO N/A	LO N/A	LO 18	LO 18	LO 14	LO 18	LO 14	LO 12	LO 10	LO 15	LO 12

- IC meeting is ten days before SSC meeting;
- DICO and IAs meeting is one week before IC meeting;
- This timetable has been approved by HE Senior Minister.

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Thank you