



កិច្ចប្រជុំលើកទី ១៩

គណៈកម្មការអនុវត្ត

គម្រោងកម្មវិធីគាំទ្រការអភិវឌ្ឍន៍ពាណិជ្ជកម្ម

19th Implementation Committee Meeting

on Trade Development Support Program (TDSP)

ឧទ្ទេសនាមដោយ លោក ឈៀង ពេជ្រ
ប្រធាននាយកដ្ឋានសហប្រតិបត្តិការអន្តរជាតិ
ជានាយកកម្មវិធី TDSP និង ជានាយកគម្រោង EIF
០៤ ឧសភា ២០១២

Designed by CHHIENG Pich

រចនាដោយ ឈៀង ពេជ្រ

រចនាដោយ ឈៀង ពេជ្រ Designed by CHHIENG Pich

Main points

✓ TDSP

- Benchmarks for 2012
- Budget
- Procurement
- Implementation of the projects
- Revised budget of Rule of Origin Project

✓ EIF

- Recommendations (Benchmarks)
- Budget
- Procurement & Consultants
- Main achievements

តម្រៀមនៃការដាក់កំណត់ថ្មី (Benchmarks) របស់ WB

Tracking Action Plan against Aide Memoire

WB recommended action	Responsible	Target date	Status
1. The mission team reminds DICO that activities mentioned in the Action Plan of DICO, as well as the first two Aide Memoirs in November 2010 and April, 2011, continue to be relevant unless those activities have already been completed or are further modified in this table.	All	Immediately	
2. Organize a workshop on defining strategic proposal and priority areas for the RGC in coordination with all donors. The Workshop may benefit from the inclusion of a mapping of existing technical assistance supporting the Pillars. The mapping could usefully highlight the areas in which assistance has been lacking and weigh those areas against government priorities.	DICO, PIA, CA, and PWGs	31 Mar 2012	
3. Please coordinate with MEF to submit the WB for 2 years program extension request letter including (i) action plan (ii) the revised TDSP procurement plan.	NPD and MEF	Immediate	done

តម្រៀមនៃការដាក់កំណត់ថ្មី (Benchmarks) របស់ WB

Tracking Action Plan against Aide Memoire

WB recommended action	Responsible	Target date	Status
4. The selection of Strategic Consultant under RETF (e.g. 100 days for 2012) to draft strategic proposals. DICO will convene a high-level workshop to define a minimum 5 strategic proposals. The recruitment of a strategic consultant for individual subjects may be useful. The strategic consultant can draft the proposal (in line with the wishes of the IAs) and continue working with the IAs on monitoring and evaluation.	NPD, NPM, LOs, and PIAs WB	16 Apr 2012	5 International 5 National consultants
5. The contract of Strategic Consultant recruited under BETF should be extended (e.g. 20 days) to finalize the 3 prioritized strategic proposals SEZ automation, GPSF, and AMIS	Strategic Consultant	29 Feb 2012	
6. The Mission encourages the Ministry of Commerce to consider designating a competent senior official as focal point for Strategic Guidance to address core trade development issues and advise on the strategic proposal development.	SM	29 Feb 2012	21 Feb 2012???
7. Move existing projects to Phase II: As soon as the extension of TDSP has been granted, DICO is reminded that existing proposals should be moved to Stage II where appropriate. For example, the Fisheries project has several components that were due to commence pending the approval of project extension.	DICO, relevant IAs, and IC	29 Feb 2012	ongoing

តម្រៀមនៃការដាក់កំណត់ថ្មី (Benchmarks) របស់ WB

Tracking Action Plan against Aide Memoire

WB recommended action	Responsible	Target date	Status
8. The Ministry is requested to appoint a replacement for the outgoing National Project Manager	SM, SS, DG, NPD	29 Feb 2012	21 Feb 2012???
9. Physical count and verification of fixed assets at all IAs	NPD, NPM, and COF	29 Feb 2012	
<p>10. To ensure coordination and improved communication, the mission team requests DICO to hold regular review meeting on progresses have been made by IAs, review and endorse new proposed strategic proposals, regular update on KPIs, building bloc of pillar roadmap, and meeting on TDSP operations issues as per the following schedule:</p> <ul style="list-style-type: none"> • Monthly meeting with IAs, with optional participation of World Bank • Monthly IC meeting, with optional participation of the World Bank • Quarterly SSC meeting 	<p>NPD, NPM, LO, & IAs, WB</p> <p>NPD, NPM, & IC</p> <p>NPD, NPM, & SSC</p>	16 Jan 2012	Done (Since Dec 21, 2011)

តម្រៀមនៃការដាក់កំណត់ថ្មី (Benchmarks) របស់ WB

Tracking Action Plan against Aide Memoire

WB recommended action	Responsible	Target date	Status
11. To ensure the well functioning of the Pillar Working Groups, the mission would like to raise for the consideration of MOC a schedule for regular meetings on a quarterly basis to review Pillar issues and review proposals.	PWG, DICO, IC, and SSC	29 Feb 2012	Done (Feb 16, 2012)
12. The mission team requests DICO to encourage the Pillar Working Groups to review their membership. Many officials are no longer active participants and many of them are limited in their decision-making role.	PWGs, IC and SSC	30 Jun 2012	Ongoing
13. The mission team recommends the development of a matrix table of the approved projects results framework including expected outputs, key performance indicators, activities, relevant roadmap building block, timeframe, budget, disbursement, balance, progress status, risk, issues, challenges, and remarks.	NPD, IC, SSC, PIA, CA, MA, SC, and M&E Official / Consultant	31 Mar 2012	Ongoing
14. To ensure efficiency in project monitoring, a completion report of each IA project should be fulfilled not later 45 days after the completion date.	IA, LO, NPM, NPD, PIA, MA, CA, IC, and SSC	45 days after the closing date of the project	

តម្រៀមនៃការដាក់កំណត់ថ្មី (Benchmarks) របស់ WB

Tracking Action Plan against Aide Memoire

WB recommended action	Responsible	Target date	Status
15. The mission team reminds DICO and the IC to update the countersigned MoUs to reflect the revised expected output/KPIs/activity/budget, new timeframe, etc. Also, the number and format of MOUs may need to be reassessed in order to streamline and consolidate the number of projects under review. The amendment countersigned MoUs should be shared with the WB as Program Administrator.	SSC, IC, NPD, NPM, IA, PIA, MA, and CA.	by 2 nd SSC meeting in 2012, or 4 th April (whichever is sooner)	Ongoing
16. The mission team recommends the immediate recruitment of a replacement for the outgoing M&E consultant.	M&E, NPM, NPD, CoP, and PRC	31 Mar 2012	After extension granted.
17. DICO is encouraged to conduct a regular monitoring, e.g. every 6 months to the performance of IAs, review their achievements, the progress has been made, project risks, management issues, and operational challenges to all 21 approved projects.	NPD, NPM, M&E, LO, CA, PIA and IAs.	31 May 2012 and 30 November 2012	
18. For maximum efficiency in donor coordination and financial management, the mission team requests DICO to develop a joint 2012 annual and quarterly workplan and budget plan for EIF and TDSP, presented as separate plans in a combined document.	NPD, NPM, CoF and FAs	Q1 = 15/Jan/12 Q2 = 01/Apr/12 Q3 = 01/Jul/12 Q4 = 01/Oct/12	

ពង្រៀងនៃការដាក់កំណត់ថ្មី (Benchmarks) របស់ WB

Tracking Action Plan against Aide Memoire

WB recommended action	Responsible	Target date	Status
<p>19. To remedy the confusion within IAs about procurement procedures, the mission team recommends that procurement training be provided to the procurement unit and IAs be conducted according to the following parameters and guidelines:</p> <ul style="list-style-type: none"> • principle of procurement under the WB-financed project; • SOP and Procurement Manual for externally financed projects/programs in Cambodia 	NPD, NPM, , CoP, PA, LO, and PRC	01 Apr 2012	
20. Setting procurement working standard response for each procurement stage.	NPD, NPM, CoP, PA, MA, and PRC	15 Feb 2012	
21. REOI should be shared with IAs for wider circulation to attract more competent and qualified applicants	NPD, NPM, , CoP, and PA.	Immediately	
22. DICO is encouraged to make exceptional NOL requests to the Bank for its no objection in case of urgent needs, such as (i) if the Budget Plan or updated Procurement Plan is yet to be approved or in review; or (ii) in the case of emerging important activities that are yet to be incorporated in the existing budget plan or procurement plan.	NPD, NPM, and CoP	As needed (exceptional case)	

តម្រៀមនៃការដាក់កំណត់ថ្មី (Benchmarks) របស់ WB

Tracking Action Plan against Aide Memoire

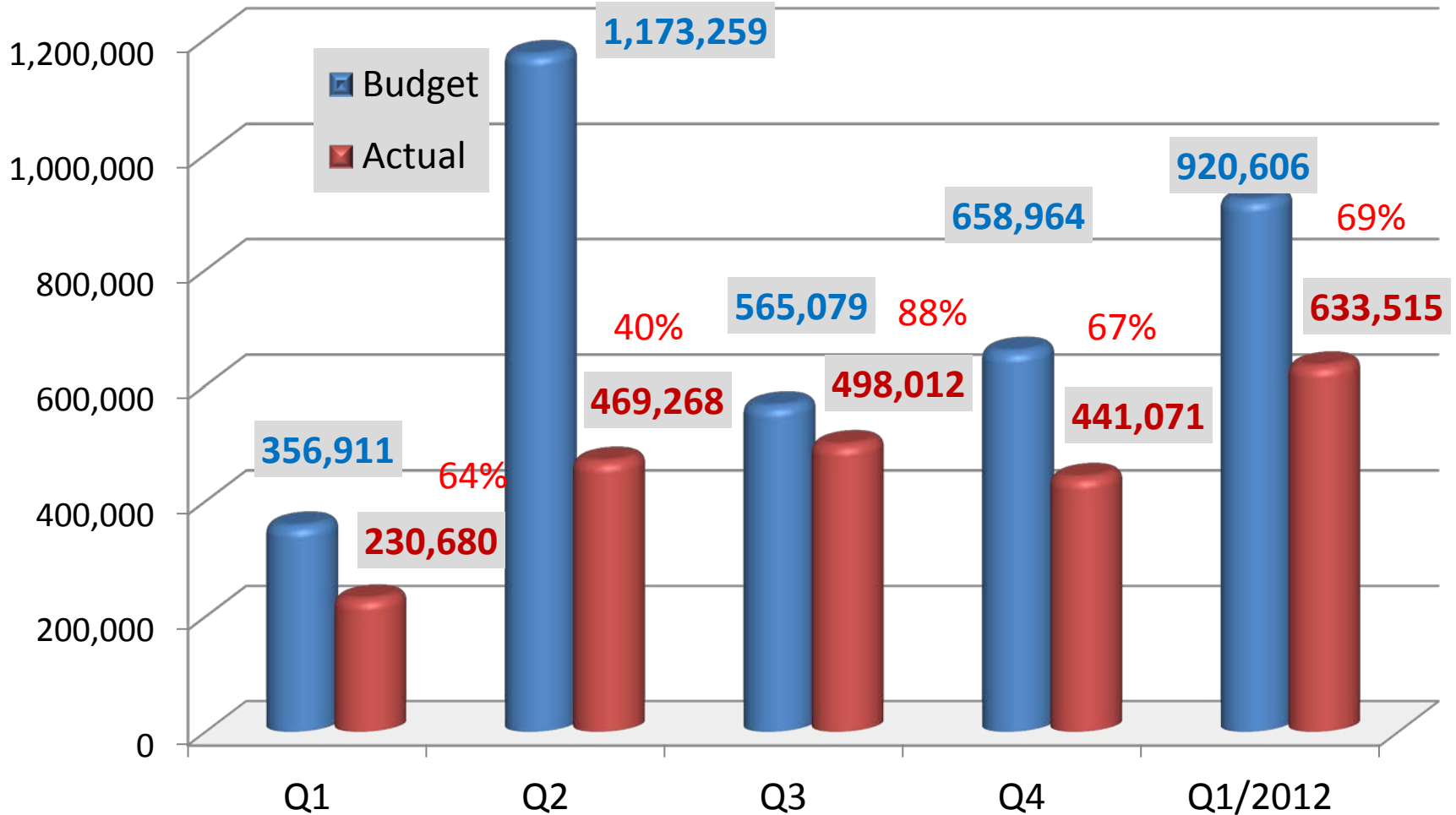
WB recommended action	Responsible	Target date	Status
<p>23. DICO is encouraged to make long term agreement with suppliers and service providers for pole services to all IAs and DICO itself. Ideally one year contract through a complete bidding of the following goods and services under IOC budget:</p> <ul style="list-style-type: none"> • Office stationery; • Car rental services; • Interpreters, translators, interpreter booth, headphone set; and • Meeting room services including catering in 5 geographic locations (Phnom Penh, Sihanoukville, Siem Reap, Battambang, and Kompong Cham) 	PND, NPM, CoP, CoF and IOCC	15 Mar 2012	
24. POC performance evaluation follow the POC PMAS	POC Director, PND, and NPM	15 Mar 2012	
25. The World Bank and other donors would benefit from detailed and constantly updated information from MOC with respect to any additional support received in support of the Pillar Road Map implementation (for example, the EIF, ADB, JICA and others.)	NPD, NPC	29 Feb 2012	
26. DICO may wish to consider reviewing the TDSP proposal templates to assess whether they can be more user-friendly and more efficient in terms of including M&E indicators against the KPIs in the roadmaps.	DICO	TBC	

Summary TDSP & EIF Annual Budget Plan for 2011 and Actual till 31 December 2011

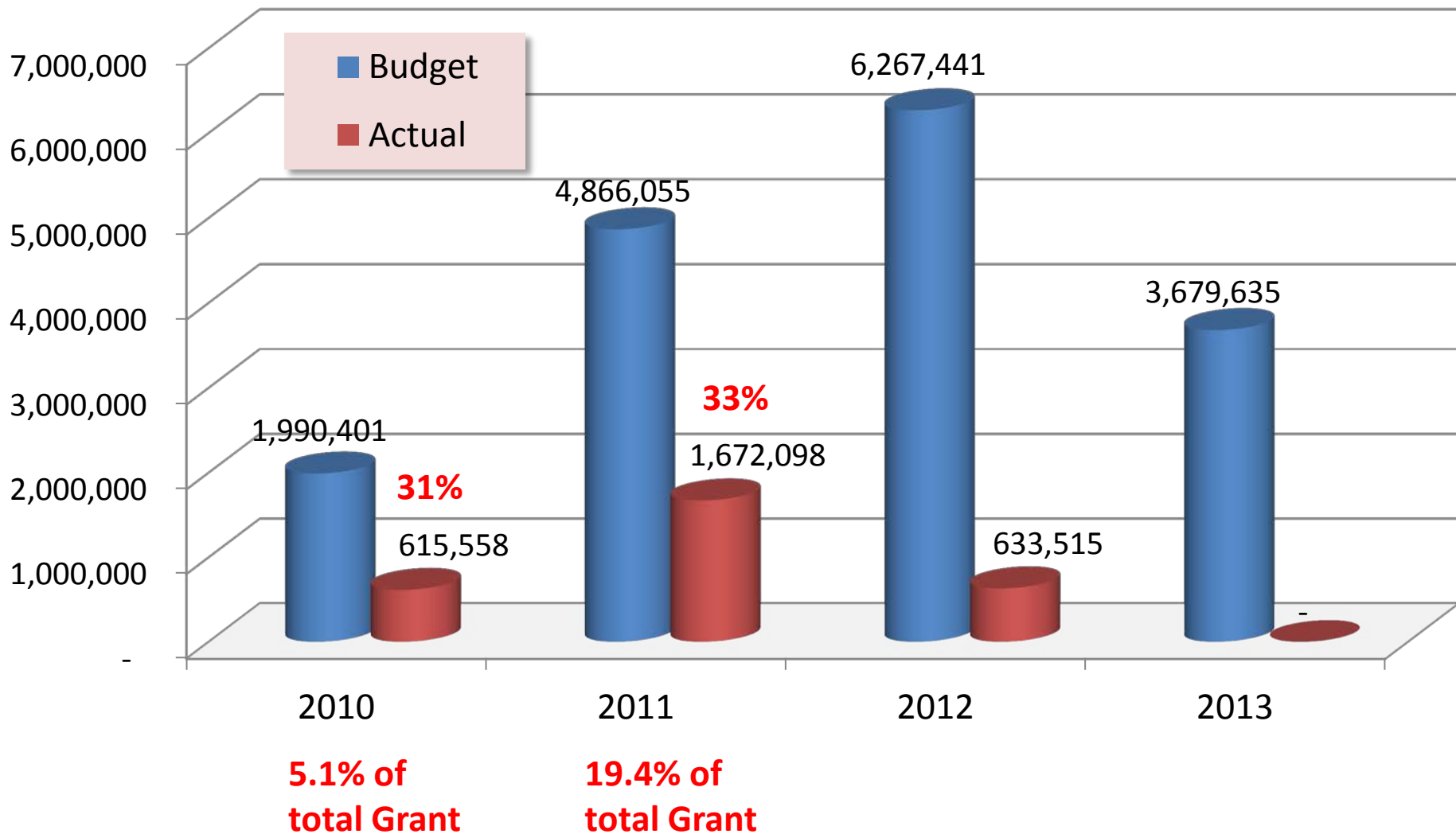
No.	Components & Sub-components	Total Budget	Budget Share of		Actual till December 2011	
			TDSP	EIF (Revised)	TDSP	EIF
1	Trade Policy Formulation & Implementation	2,639,360	2,551,789	40,570	465,371	40,290
2	Performance Monitoring	99,941	99,941	-	23,423	-
3	Institutional & Human Capacity	1,152,660	1,001,960	272,970	323,571	17,552
4	Implementation Support to TDSP/EIF	1,334,365	1,212,365	132,000	859,733	135,149
TOTAL		5,226,326	4,866,055	445,540	1,672,098	192,991

TDSP estimated disbursement up to December 2011 is \$2,754,213; equivalent to 52.7% of TDSP annual budget and **US\$1,672,098** has been disbursed equivalent to 60.7% of the 2011 disbursement projection. Cumulative disbursement is **19.43%** of the total grant (**\$2.403m** out of \$12.35m).

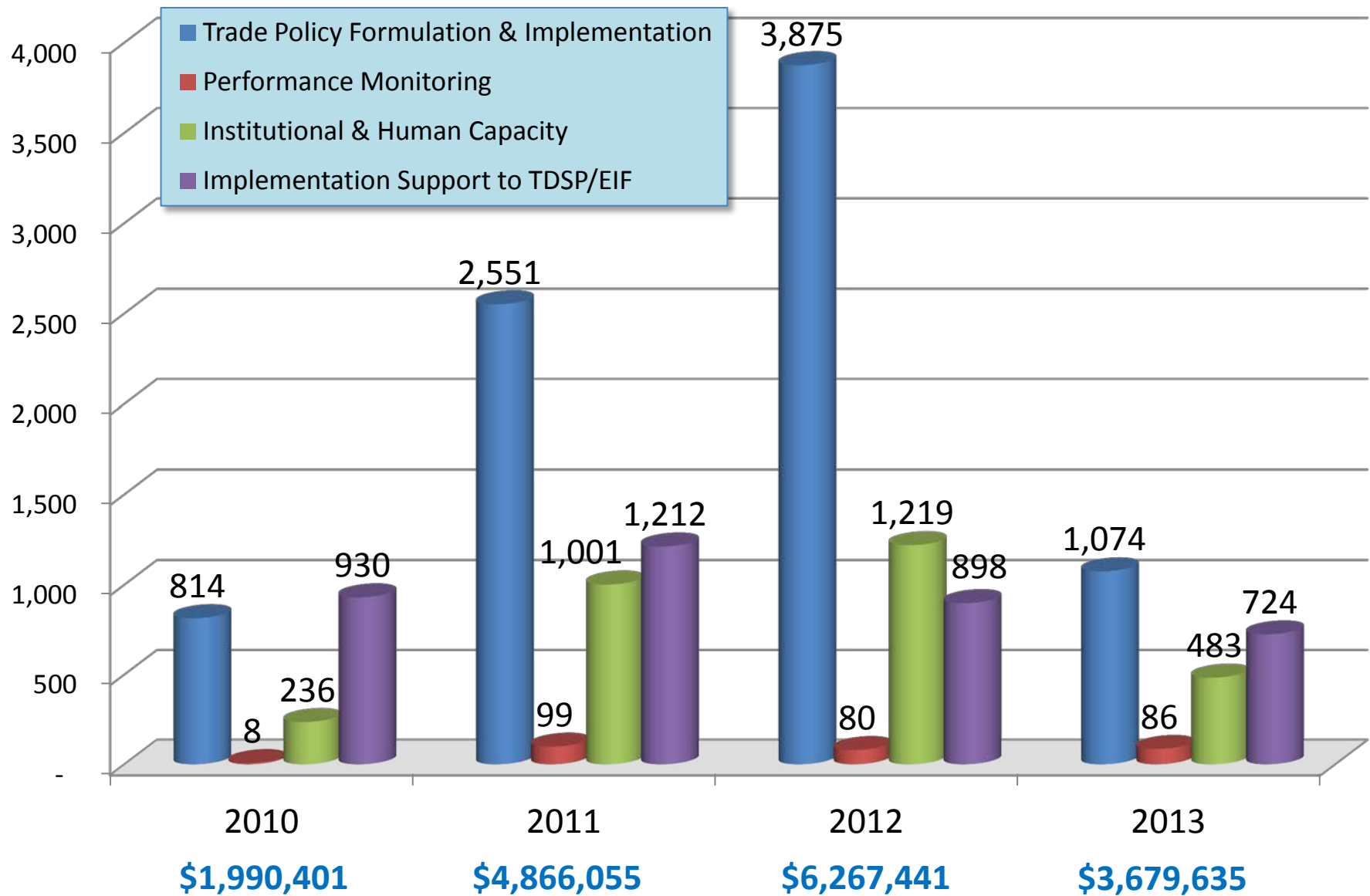
TDSP Disbursement in 2011 & 2012 by quarter



TDSP Budget Actual Implementation in 2010/2011/2012



TDSP Budget 2011/2012/2013, (in thousands)

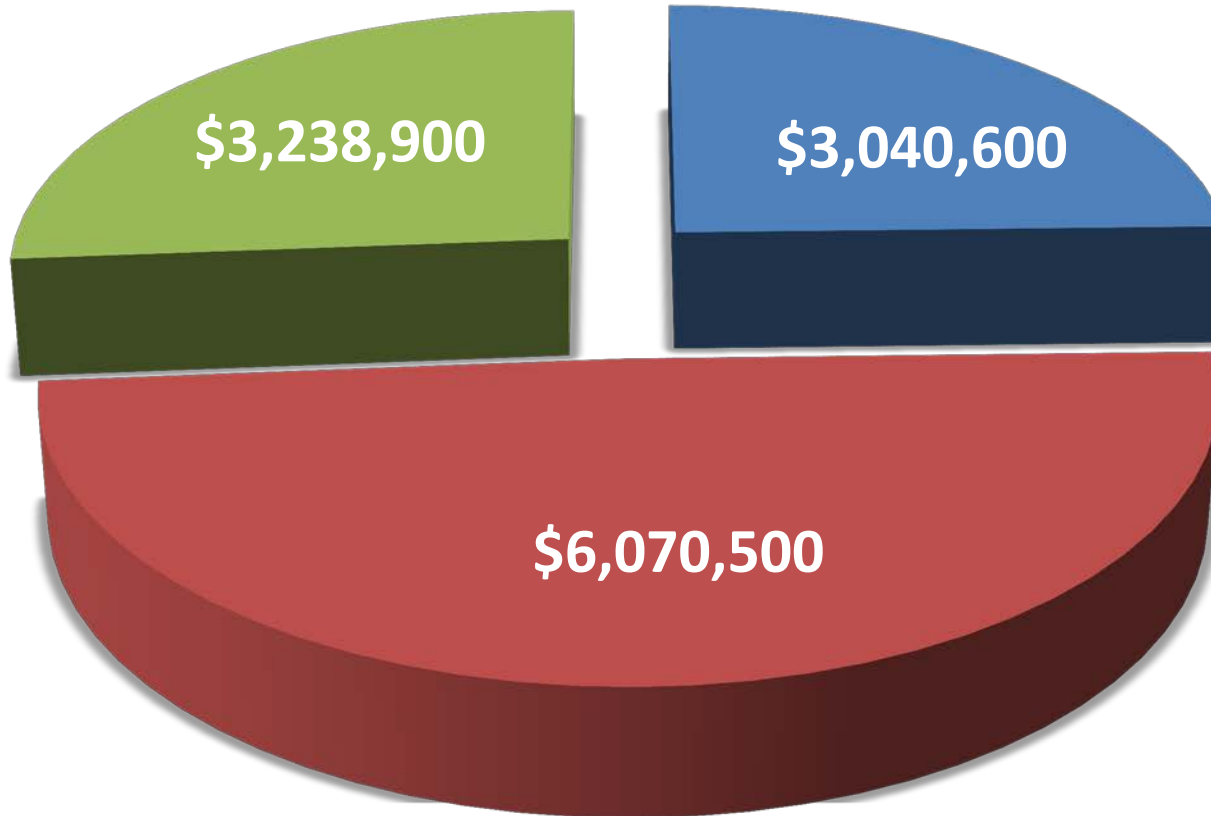


TDSP Funds

as of 31 March 2012

Available fund: 26.22%

Disbursement: 24.62%



Commitments: 49.16%

- Total Grant Agreement: \$12.35m
- We reserve \$900K for operation of DICO for 22 months
- The fund available for new project proposals is around \$2.34m



Ministry of Commerce
Department of International Cooperation
Trade Development Support Program
Grant No.: TF093573, Project ID: P109648

Procurement Progress by 30 April 2012

No	Type of Contract	Actual Achievement (USD) as of 30 April 2012	% against benchmark \$4.5m by June 2012	% against total of grant agreement \$12.35m by 30 of April 2012
1	Goods	847,194.69	18.8%	6.89%
2	Service	2,920,444.00	64.9%	23.74%
Total		3,767,638.69	83.7%	30.63%

MoU Amendment Status

- **Completed MoU:** Information Dissemination on Top Ten Products., by TPD (Completion report is being drafted).
- **Withdrawn MoU:** Study on Minimum Wages., by CAMFEBA
- **Postponed MoU:** Reviewing of Commercial Law, by D/N&C
- **MoU No Need to Extend:** Strengthening MoC Core HR Functions., by DoP
- **16 MoUs need to extend:**
 - 15 have been submitted the Request Letter;
 - However, most of letters have not submitted MoU Amendment Form and Revised Work Plan;
 - GDIT has yet submitted any document.

MoU Need IC Approval

- MoU #01: Rule of Origin., by D/MUL
 - Increase of budget from 110k to ???
- MoU #10: Raising Awareness on Law on Investment., by CIB/CDC
 - Request to have a local consultant for six months
- MoU #15: Value Chain Information Unit, by TPD
 - Request to extend until Jan 31, 2014.
 - Increase budget for Int'l Consultant?

Additional Cost for Department of Multilateral Trade

No	Description of Activity	Amount
1.	3 Technical Workshops of each 5 days for relevant government officials with responsibility for issuing CO in Phnom Penh	82,876.50
2.	One day Workshop for private sector to familiarize with preferential trading opportunities with CO procedure in P/Penh	8,662.50
3.	Three days workshop with the support of EC Expert on complying with the "Origin requirement of the EC's EBA Program in P/Penh	24,801.00
4.	One day workshop for private sector to familiarize with preferential trading opportunities with CO procedure – Svay Rieng	5,882.50
5.	One day workshop for private sector to familiarize with preferential trading opportunities with CO procedure – SHV	6,421.25
6.	3 Follow-up training by D/MUL on ROO to provincial local government staff and private sector representatives	18,621.75
7.	Equipment (Laptops, PC's, Printers, Scanner & P/Copier)	15,500.00
8.	Minor Operating Costs to manage the MOU & Trainings	2,500.00
9.	Inter-ministerial Meeting on Draft Rule of Origin	750.00
10.	Publishing Rule of Origin Documents (1200 Books)	24,000.00
	Total additional cost	190,015.50

Rules of Origin Budget summary

- Budget I MoU: \$110,000
- When we negotiated with UNCTAD, the budget went up to \$128,643
- D/MUL wants additional budget: \$190,015
- Grand Total: \$128,643 + \$190,015 = **\$318,658**

របាយការណ៍ស្តីពី
វឌ្ឍនភាពនៃការអនុវត្តនីតិវិធី
ពង្រឹងក្រុមខ្នាតសហការណ៍កម្ពុជា

Progress Report on
Enhanced Integrated Framework (EIF)
Implementation

Summary TDSP & EIF Annual Budget Plan for 2011 and Actual till 31 December 2011

No.	Components & Sub-components	Total Budget	Budget Share of		Actual till December 2011	
			TDSP	EIF (Revised)	TDSP	EIF
1	Trade Policy Formulation & Implementation	2,639,360	2,551,789	40,570	465,371	40,290
2	Performance Monitoring	99,941	99,941	-	23,423	-
3	Institutional & Human Capacity	1,152,660	1,001,960	272,970	323,571	17,552
4	Implementation Support to TDSP/EIF	1,334,365	1,212,365	132,000	859,733	135,149
TOTAL		5,226,326	4,866,055	445,540	1,672,098	192,991

Only 43.3% have been disbursed of 2011 budget, compared to 2010 only 3.3% have been disbursed. Cumulative disbursement as of Dec 31, 2011 is \$203,932.

Disbursement by Component - EIF

Year - 2010, 2011 & 2012

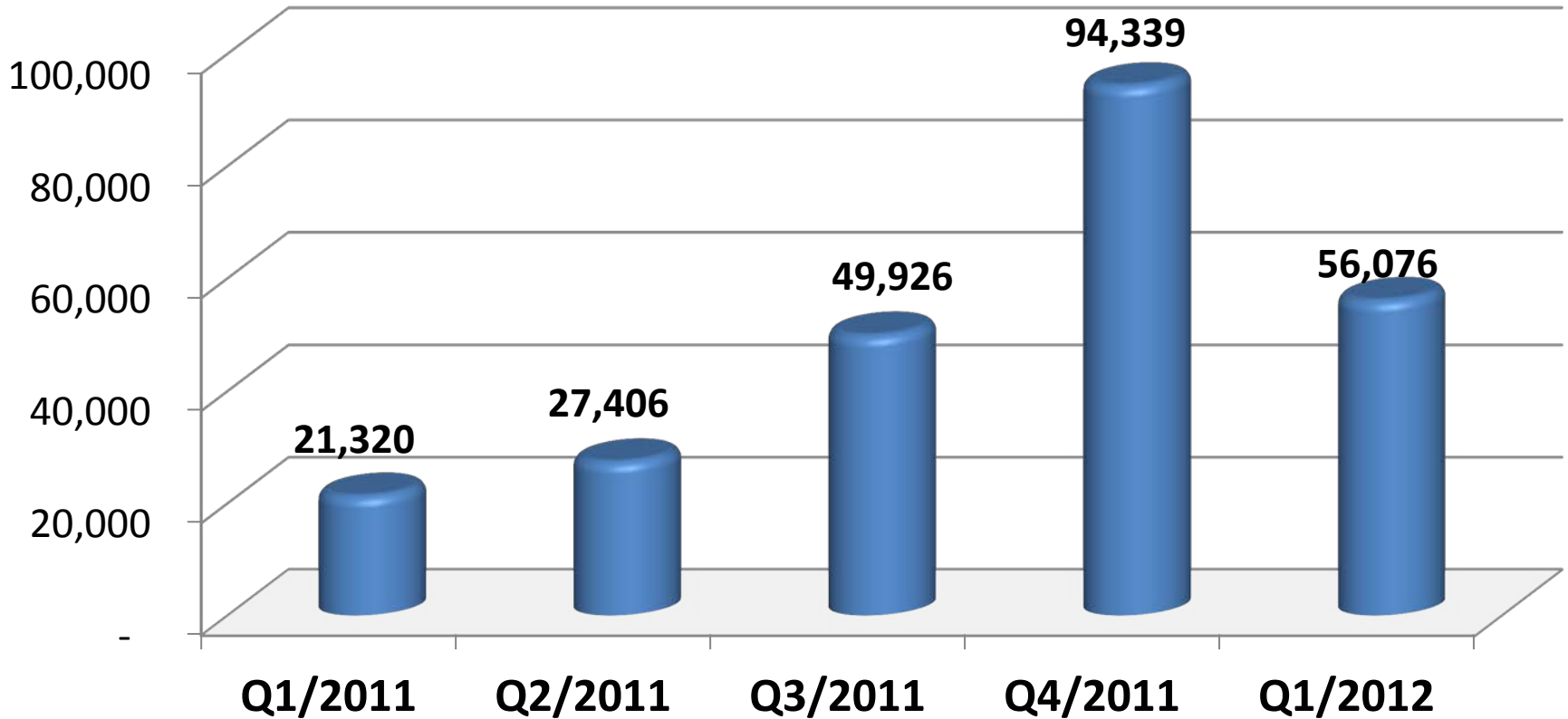
No	Project Component	2010	2011	Q1 / 2012	Total 2012	Total
1	Trade Policy Formulation and Implementation	-	40,290	-	-	40,290
2	Performance Monitoring	-	-	-	-	-
3	Strengthening Institutional and Human Capacity	10,967	17,552	19,366	19,366	47,885
4	Implementation Support to TDSP	1,877	135,149	36,710	36,710	173,736
	Total	12,844	192,991	56,076	56,076	261,911

Disbursement by Category – EIF

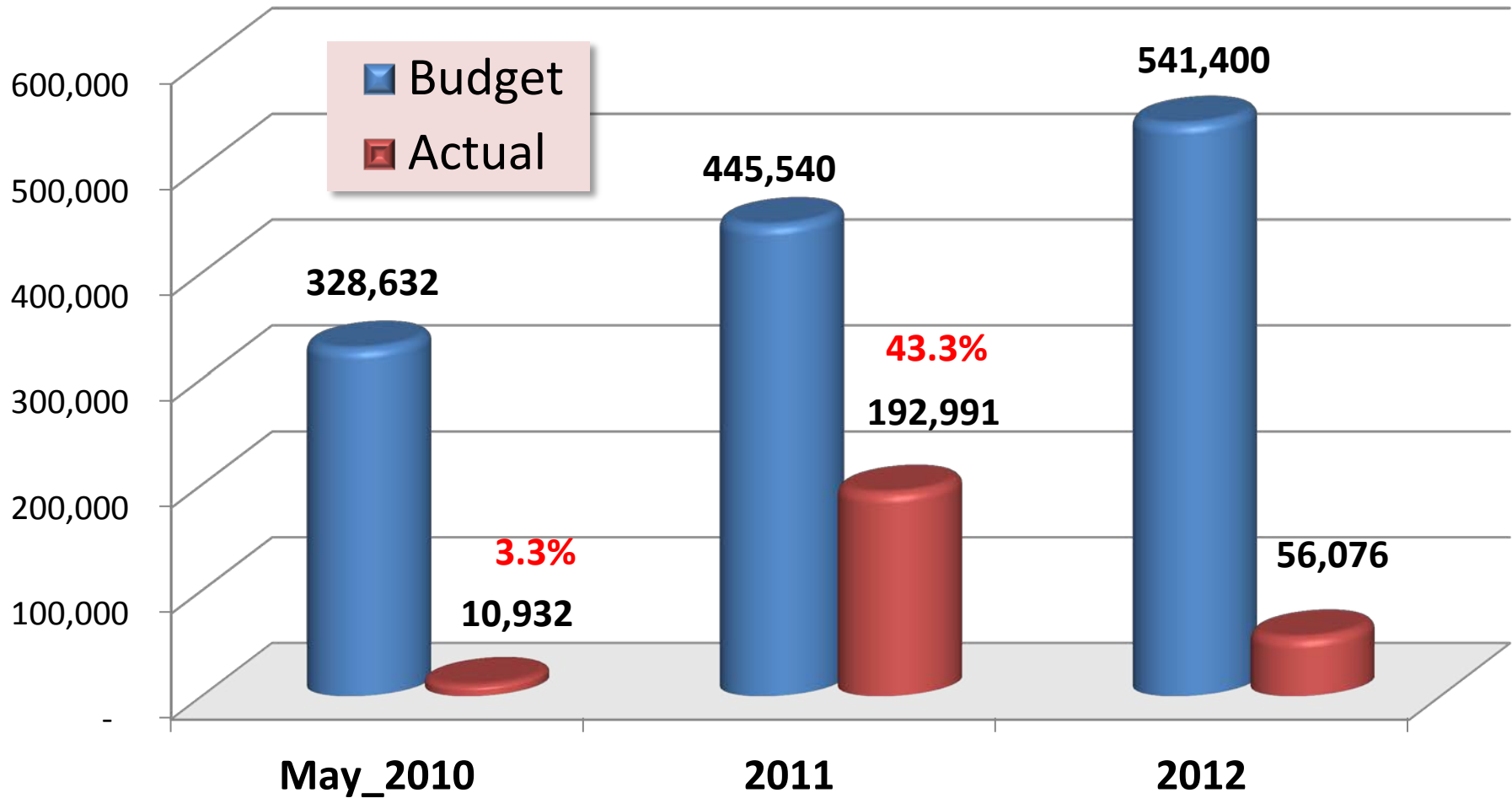
Year – 2010, 2011 & 2012

No	Disbursement Category	2010	2011	Q1 / 2012	Total 2012	Total
1	Consultant Services	-	93,593	28,236	28,236	121,829
2	Training and Workshops	10,967	85,268	15,151	15,151	111,386
3	Incremental Operating Cost	1,877	10,964	3,438	3,438	16,279
4	Goods	-	3,166	9,251	9,251	12,417
	Total	12,844	192,991	56,076	56,076	261,911

EIF Disbursement in 2011 & 2012



EIF Budget and actual spending



Tracking Recommendations by UNOPS

	Issues	Recommended actions	Deadline	Status
1.	<p>There is a need to strengthen the internal processes to monitor the progress against the work plan and to identify and resolve issues upfront. The Mission recommends the following to address this</p>	<ul style="list-style-type: none"> • Work plan activities should be further broken down into tasks, and for each task a staff should be assigned responsible. This tool should be further used to monitor the progress and identify and resolve issues, during monthly meetings of NIU; • Team spirit within the NIU should be enhanced. A team building session should be included in the retreat that has been included in the AWPB 2012. 	<p>30 Apr 2012</p> <p>Promote it in the retreat</p>	
2.	<p>EIF LOs have limited knowledge on EIF</p>	<ul style="list-style-type: none"> • Set up monthly meeting • Include them in appropriate training session • Encourage LOs to disseminate info within their own institution 	<p>na</p>	<p>All done</p>

Tracking Recommendations by UNOPS

	Issues	Recommended actions	Deadline	Status
3.	<p>Not feasible to prepare an integrated annual work plan for TDSP and EIF Tier 1 since the formats required by ES (for EIF) and WB (for TDSP) are very different. The Mission accepts this The World Bank too accepts this.</p>	<p>Both annual work plans, put in a consolidated document, should be shared with WB and ES/TFM. The progress report and mission reports etc. of both EIF and TDSP should also be shared with the other party as in the past</p>	na	
4	<p>As per the MOU, the government procedures as stipulated in the Procurement Manual issued by MEF should be applied for EIF implementation</p>	<p>Wherever there are ambiguities or gaps in procedures, the DICO should consult the MEF and then the TFM.</p>	na	

Tracking Recommendations by UNOPS

	Issues	Recommended actions	Deadline	Status
5.	The Mission observed that there had been some procurement actions that were awaiting inputs from technical units although they were actually ready.	Interaction between the technical unit and the procurement unit needs to be enhanced to resolve this waiting. Monthly meetings within DICO should be used to resolve this kind of issues.		
6.	The establishment of a communication unit is a good initiative.	At least one government staff should be placed in the unit to in addition to the consultant who is planned to be recruited under Tier 1 funds.	When comm. unit establish	

Tracking Recommendations by UNOPS

	Issues	Recommended actions	Deadline	Status
7.	The Incremental Operating Committee (IOC)	<ul style="list-style-type: none"> For the purchase of air-tickets, DICO follows the practice of inviting quotations from a minimum of three suppliers and selecting the best quote. The Mission accepts this practice as far as the government procedures guide. However, in order to increase fairness the Mission recommends that the choice of the three suppliers should be rotated among a broader group and should not be confined to the same all the time. The prices also should be cross-checked with the internet ticket prices, to the extent possible, and this should be recorded in the file. 	Start from now	

Tracking Recommendations by UNOPS

	Issues	Recommended actions	Deadline	Status
7.	The Incremental Operating Committee (IOC)	<ul style="list-style-type: none"> The Mission understands that market checks are randomly made by DICO for other procurements as well. The Mission recommends that market checks should be made to all appropriate procurements and records filed. 	na	
8.	Revised budget has led to the revision of the MoU.	<ul style="list-style-type: none"> Revised MoU be signed as soon as possible. 	ASAP	done

Tracking Recommendations by UNOPS

	Issues	Recommended actions	Deadline	Status
9.	<p>As per the MOU, the government procedures, as stipulated in the Financial Management Manual and Standard Operating Procedures issued by MEF should be applied for EIF implementation. Any further derivatives issued or approved by MEF, for example supplementary documents which substantiate the above procedures, also should be applied</p>	<ul style="list-style-type: none"> Wherever there are ambiguities or gaps in procedures, the DICO should consult the MEF and then the TFM 	na	
10.	<p>In general financial management has been handled satisfactorily and financial records are being kept satisfactorily with all supporting documents kept properly. As a response to the request from DICO, the Mission recommends to increase the ceiling for individual payments out of Petty Cash, to US Dollar 100</p>	<ul style="list-style-type: none"> The total size of Petty Cash which is USD 200 will be reviewed next time if there is a necessity 	now	

Tracking Recommendations by UNOPS, 09-12 Apr 2012

Monitoring and Evaluation			Status
1	NIU (DICO) will contribute to the EIF M&E Framework by providing information matching the 4 outcomes and 13 indicators in early May. This information will reflect baseline data in 2009 and the current situation. DICO will report on these indicators as part of the annual technical narrative report.		
2	NIU will consider using 2012 Tier 1 funds for M&E capacity building component, therefore moving the CEDEP I component on M&E to EIF Tier 1		
3	NIU will prepare inputs to EIF Program MTR, should Cambodia be selected as target country		
4	NIU will prepare for a Mid-term evaluation of Tier 1 project (first phase evaluation) at least 6 months before the expiration of the MOU if a second phase funding will be sought		
Tier 1 implementation and Training			
5	NIU will revise Tier 1 training plan for ES &TFM review and approval. With regard to overseas trainings where details are not included in the training plan, complete details should be submitted to ES and TFM approval before their implementation		
6	NIU will update a list of donor funded technical assistance for trade policy support and trade related capacity building or similar and share it with the ES/TFM as stipulated in the EIF strategic plan		

Tracking Recommendations by UNOPS, 09-12 Apr 2012

DTIS Update			Status
7	<p>NIU will prepare a concept note for DTIS update that could be started in 2012, using EIFTF. A MTP will be developed based on the DTIS update action matrix and incorporated in the Trade Pillar Roadmap. A Mid-term review of Trade Swap will also be conducted to supplement the DTIS update</p>		
8	<p>MOC will speed up the confirmation of DF alternate in order to facilitate UNDP involvement in substantive activities of EIF</p>		
9	<p>CEDEP I: Comments from ES-TFM were discussed with the NIU and Consultant. NIU and Consultant will finalize CEDEP I targeting a TAC1 meeting for end April and subsequently submit to ES and TFM for review</p>		
10	<p>CEDEP II: The NIU and consultant will take into account early comments raised by the ES on the tourism component which seeks EIF funds to support the operational cost of a culinary school.</p>		

Trade SWAp Annual Meeting Schedule for 2012

Timetable for SSC-TD-TRI and IC meeting in 2012

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	SSC 17 Feb			SSC 17 May			SSC 16 Aug			SSC 12 Nov	
IC 05 Jan	IC 03 Feb	IC 05 Mar	IC 06 Apr	IC 04 May	IC 06 Jun	IC 05 Jul	IC 03 Aug	IC 05 Sep	IC 05 Oct	IC 05 Nov	IC 05 Dec
NA	06	07									

Timetable for Pillar Working Group meeting in 2012

Pillar I 17 Jan			Pillar I 09 Apr	→ 21 May		Pillar I 12 Jul			Pillar I 10 Oct		
Pillar II 18 Jan			Pillar II 25 Apr			Pillar II 18 Jul			Pillar II 11 Oct		
Pillar III			Pillar III 26 Apr			Pillar III 11 Jul			Pillar III 11 Oct		

Timetable for DICO and IAs meeting in 2012

IAs 27 Jan	IAs 27 Feb	IAs 28 Mar	IAs 27 Apr	IAs 28 May	IAs 28 Jun	IAs 27 Jul	IAs 29 Aug	IAs 27 Sep	IAs 26 Oct	IAs 26 Nov	IAs 27 Dec
30											

Timetable for DICO and Line Ministries meeting in 2012 (under EIF Tier 1)

NA	NA	NA	18 Apr	18 May	18 Jun	18 Jul	14 Aug	12 Sep	10 Oct	15 Nov	12 Dec
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Thank you