



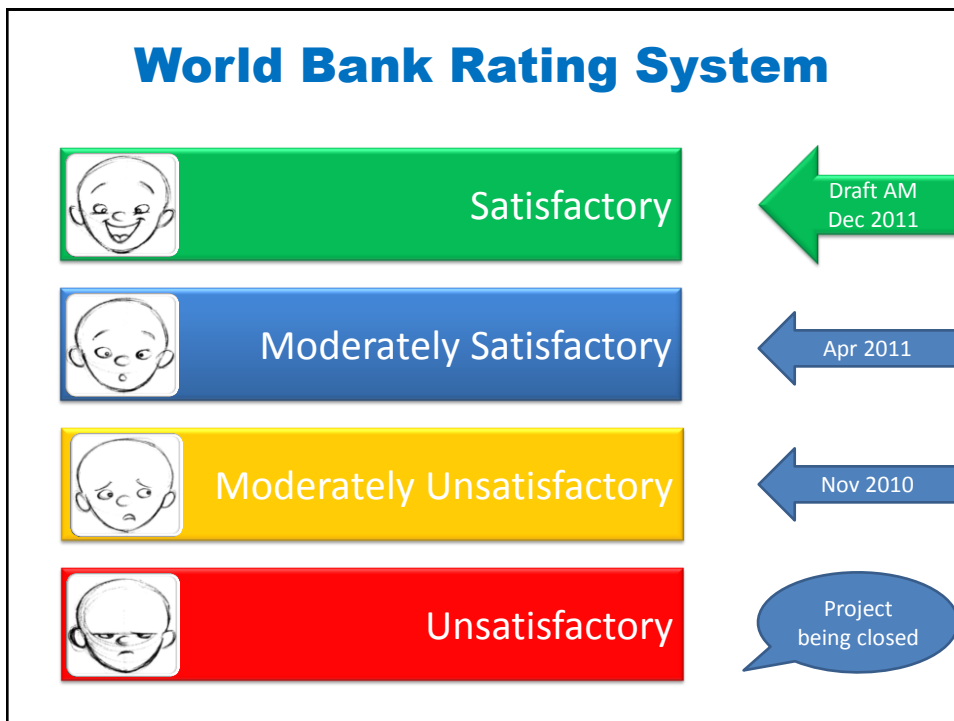

រចនាដោយ លៀង ពេជ្រ  
Designed by CHHIENG Pich

**កិច្ចប្រជុំលើកទី ១៧**  
**គណៈកម្មការអនុវត្ត**  
**គម្រោងកម្មវិធីគាំទ្រការអភិវឌ្ឍន៍ពាណិជ្ជកម្ម**  
**17<sup>th</sup> Implementation Committee Meeting**  
**on Trade Development Support Program (TDSP)**

ឧទ្ទេសនាមដោយ លោក លៀង ពេជ្រ  
ប្រធាននាយកដ្ឋានសហប្រតិបត្តិការអន្តរជាតិ  
ជានាយកកម្មវិធី TDSP និង ជានាយកគម្រោង EIF  
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រចនាដោយ លៀង ពេជ្រ  
Designed by CHHIENG Pich

- ## Main points
- ✓ TDSP
    - TDSP Extension
    - New Benchmarks for 2012
    - Budget
    - Procurement
    - Implementation of the projects
  - ✓ EIF
    - Budget
    - Implementation
    - Mid Term Review



## Disclosure element of Good Governance Framework (GGF)

- There are eight elements in GGF of PAD, and Disclosure element is one of them;
- TDSP has been chosen as a good example for implementing Disclosure element;
- TDSP Director was invited to share the above experience in a Workshop on “Disclosure element of GGF” jointly organized by MoI and MEF - Mar 06, 2012 at Intercontinental Hotel;
- In order to maintain this status, DICO needs to regularly update Trade SWAp website.

## TDSP Extension

1. 24 months extension (Until 31 Mar 2014);
2. MoC sent an extension request letter to MEF on Jan 24, 2012 and MEF sent to the World Bank Regional Office on Feb 14, 2012;
3. WB will have to clear (i) with donors of MDTF and (ii) WB Management; it's a lengthy process;
4. Four months grace period after 31 Mar 2014;
5. Follow the updated Procurement Guidelines published by WB in January 2011;
6. POC Scheme will be officially ended from Jul 01, 2012;

## Fund shortage in TDSP account

1. DICO ask WB for replenishment of fund once a month;
2. The amount based on previous month's expenses;
3. Each replenishment process will have to be cleared by MEF;
4. Six months before the project close, WB commences to recover 30% of each replenishment request;
5. Up to 31 Jan 2012 the WB recovered \$189,000 ;
6. Fund in TDSP account at the moment is only \$2,000 (not only for IAs but also including daily expenses of DICO);
7. Solutions:
  - Delay some of the activities which are amounted for more than \$2,000.
  - Direct payment from WB for payments to international advisers and suppliers of goods;
  - Expedite sending TDSP extension request letter to WB as soon as possible so then the WB will release the recovered amount and cease to recover any further amounts.

## តម្រៀមនៃការដាក់កំណត់ថ្មី (Benchmarks) របស់ WB

### Tracking Action Plan against Draft Aid Memoire

WB recommended action	Responsible	Target date	Status
1. The mission team reminds DICO that activities mentioned in the Action Plan of DICO, as well as the first two Aide Memoirs in November 2010 and April, 2011, continue to be relevant unless those activities have already been completed or are further modified in this table.	All	Immediately	
2. Organize a workshop on defining strategic proposal and priority areas for the RGC in coordination with all donors. The Workshop may benefit from the inclusion of a mapping of existing technical assistance supporting the Pillars. The mapping could usefully highlight the areas in which assistance has been lacking and weigh those areas against government priorities.	DICO, PIA, CA, and PWGs	31 Mar 2012	
3. Please coordinate with MEF to submit the WB for 2 years program extension request letter including (i) action plan (ii) the revised TDSP procurement plan.	NPD and MEF	Immediate	done

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### Tracking Action Plan against Draft Aid Memoire

WB recommended action	Responsible	Target date	Status
4. The selection of Strategic Consultant under RETF (e.g. 100 days for 2012) to draft strategic proposals. DICO will convene a high-level workshop to define a minimum 5 strategic proposals. The recruitment of a strategic consultant for individual subjects may be useful. The strategic consultant can draft the proposal (in line with the wishes of the IAs) and continue working with the IAs on monitoring and evaluation.	NPD, NPM, LOs, and PIAs WB	16 Apr 2012	5 International 5 National consultants
5. The contract of Strategic Consultant recruited under BETF should be extended (e.g. 20 days) to finalize the 3 prioritized strategic proposals SEZ automation, GPSF, and AMIS	Strategic Consultant	29 Feb 2012	
6. The Mission encourages the Ministry of Commerce to consider designating a competent senior official as focal point for Strategic Guidance to address core trade development issues and advise on the strategic proposal development.	SM	29 Feb 2012	21 Feb 2012???
7. Move existing projects to Phase II: As soon as the extension of TDSP has been granted, DICO is reminded that existing proposals should be moved to Stage II where appropriate. For example, the Fisheries project has several components that were due to commence pending the approval of project extension.	DICO, relevant IAs, and IC	29 Feb 2012	ongoing

## តម្រៀមនៃការដាក់កំណត់ថ្មី (Benchmarks) របស់ WB

### Tracking Action Plan against Draft Aid Memoire

WB recommended action	Responsible	Target date	Status
8. The Ministry is requested to appoint a replacement for the outgoing National Project Manager	SM, SS, DG, NPD	29 Feb 2012	21 Feb 2012???
9. Physical count and verification of fixed assets at all IAs	NPD, NPM, and COF	29 Feb 2012	
10. To ensure coordination and improved communication, the mission team requests DICO to hold regular review meeting on progresses have been made by IAs, review and endorse new proposed strategic proposals, regular update on KPIs, building bloc of pillar roadmap, and meeting on TDSP operations issues as per the following schedule:		16 Jan 2012	Done (Since Dec 21, 2011)
<ul style="list-style-type: none"> <li>Monthly meeting with IAs, with optional participation of World Bank</li> <li>Monthly IC meeting, with optional participation of the World Bank</li> <li>Quarterly SSC meeting</li> </ul>	<p>NPD, NPM, LO, &amp; IAs, WB</p> <p>NPD, NPM, &amp; IC</p> <p>NPD, NPM, &amp; SSC</p>		

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### Tracking Action Plan against Draft Aid Memoire

WB recommended action	Responsible	Target date	Status
11. To ensure the well functioning of the Pillar Working Groups, the mission would like to raise for the consideration of MOC a schedule for regular meetings on a quarterly basis to review Pillar issues and review proposals.	PWG, DICO, IC, and SSC	29 Feb 2012	Done (Feb 16, 2012)
12. The mission team requests DICO to encourage the Pillar Working Groups to review their membership. Many officials are no longer active participants and many of them are limited in their decision-making role.	PWGs, IC and SSC	30 Jun 2012	Ongoing
13. The mission team recommends the development of a matrix table of the approved projects results framework including expected outputs, key performance indicators, activities, relevant roadmap building block, timeframe, budget, disbursement, balance, progress status, risk, issues, challenges, and remarks.	NPD, IC, SSC, PIA, CA, MA, SC, and M&E Official / Consultant	31 Mar 2012	Ongoing
14. To ensure efficiency in project monitoring, a completion report of each IA project should be fulfilled not later 45 days after the completion date.	IA, LO, NPM, NPD, PIA, MA, CA, IC, and SSC	45 days after the closing date of the project	

## ពង្រៀងនៃការដាក់កំណត់ថ្មី (Benchmarks) របស់ WB

### Tracking Action Plan against Draft Aid Memoire

WB recommended action	Responsible	Target date	Status
15. The mission team reminds DICO and the IC to update the countersigned MoUs to reflect the revised expected output/KPIs/activity/budget, new timeframe, etc. Also, the number and format of MOUs may need to be reassessed in order to streamline and consolidate the number of projects under review. The amendment countersigned MoUs should be shared with the WB as Program Administrator.	SSC, IC, NPD, NPM, IA, PIA, MA, and CA.	by 2 <sup>nd</sup> SSC meeting in 2012, or 4 <sup>th</sup> April (whichever is sooner)	Ongoing
16. The mission team recommends the immediate recruitment of a replacement for the outgoing M&E consultant.	M&E, NPM, NPD, CoP, and PRC	31 Mar 2012	After extension granted.
17. DICO is encouraged to conduct a regular monitoring, e.g. every 6 months to the performance of IAs, review their achievements, the progress has been made, project risks, management issues, and operational challenges to all 21 approved projects.	NPD, NPM, M&E, LO, CA, PIA and IAs.	31 May 2012 and 30 November 2012	
18. For maximum efficiency in donor coordination and financial management, the mission team requests DICO to develop a joint 2012 annual and quarterly workplan and budget plan for EIF and TDSP, presented as separate plans in a combined document.	NPD, NPM, CoF and FAs	Q1 = 15/Jan/12 Q2 = 01/Apr/12 Q3 = 01/Jul/12 Q4 = 01/Oct/12	

## ពង្រៀងនៃការដាក់កំណត់ថ្មី (Benchmarks) របស់ WB

### Tracking Action Plan against Draft Aid Memoire

WB recommended action	Responsible	Target date	Status
19. To remedy the confusion within IAs about procurement procedures, the mission team recommends that procurement training be provided to the procurement unit and IAs be conducted according to the following parameters and guidelines: <ul style="list-style-type: none"> <li>principle of procurement under the WB-financed project;</li> <li>SOP and Procurement Manual for externally financed projects/programs in Cambodia</li> </ul>	NPD, NPM, , CoP, PA, LO, and PRC	01 Apr 2012	
20. Setting procurement working standard response for each procurement stage.	NPD, NPM, CoP, PA, MA, and PRC	15 Feb 2012	
21. REOI should be shared with IAs for wider circulation to attract more competent and qualified applicants	NPD, NPM, , CoP, and PA.	Immediately	
22. DICO is encouraged to make exceptional NOL requests to the Bank for its no objection in case of urgent needs, such as (i) if the Budget Plan or updated Procurement Plan is yet to be approved or in review; or (ii) in the case of emerging important activities that are yet to be incorporated in the existing budget plan or procurement plan.	NPD, NPM, and CoP	As needed (exceptional case)	

## ពង្រៀងនៃការដាក់កំណត់ថ្មី (Benchmarks) របស់ WB

### Tracking Action Plan against Draft Aid Memoire

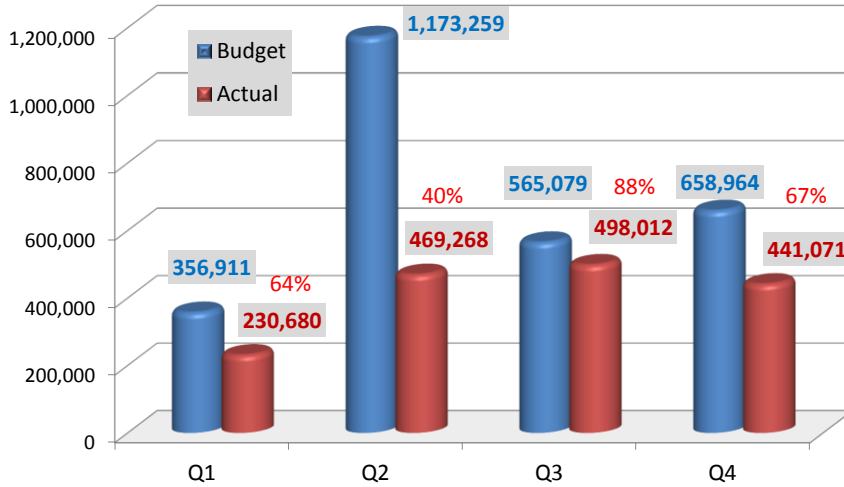
WB recommended action	Responsible	Target date	Status
23. DICO is encouraged to make long term agreement with suppliers and service providers for pole services to all IAs and DICO itself. Ideally one year contract through a complete bidding of the following goods and services under IOC budget: <ul style="list-style-type: none"> <li>Office stationery;</li> <li>Car rental services;</li> <li>Interpreters, translators, interpreter booth, headphone set; and</li> <li>Meeting room services including catering in 5 geographic locations (Phnom Penh, Sihanoukville, Siem Reap, Battambang, and Kompong Cham)</li> </ul>	PND, NPM, CoP, CoF and IOCC	15 Mar 2012	
24. POC performance evaluation follow the POC PMAS	POC Director, PND, and NPM	15 Mar 2012	
25. The World Bank and other donors would benefit from detailed and constantly updated information from MOC with respect to any additional support received in support of the Pillar Road Map implementation (for example, the EIF, ADB, JICA and others.)	NPD, NPC	29 Feb 2012	
26. DICO may wish to consider reviewing the TDSP proposal templates to assess whether they can be more user-friendly and more efficient in terms of including M&E indicators against the KPIs in the roadmaps.	DICO	TBC	

### Summary TDSP & EIF Annual Budget Plan for 2011 and Actual till 31 December 2011

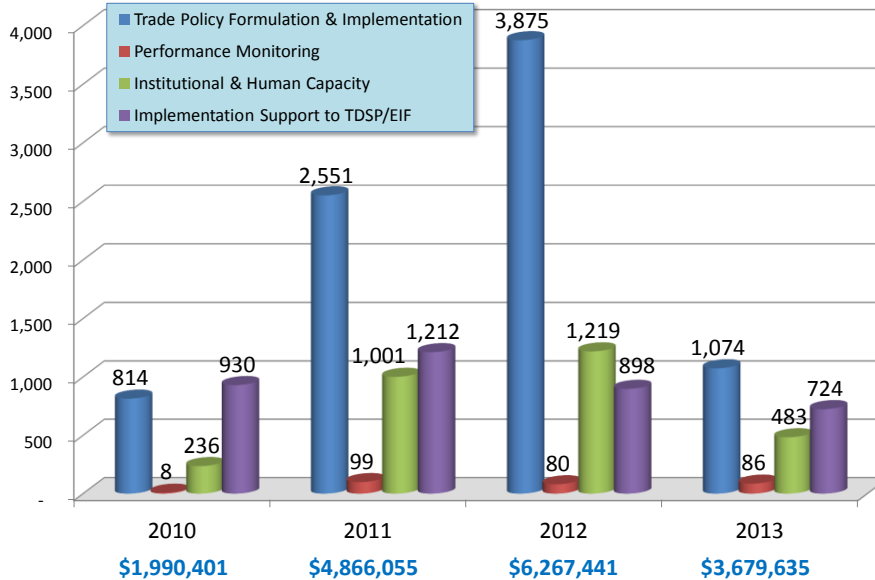
No.	Components & Sub-components	Total Budget	Budget Share of		Actual till December 2011	
			TDSP	EIF (Revised)	TDSP	EIF
1	Trade Policy Formulation & Implementation	2,639,360	2,551,789	40,570	465,371	40,290
2	Performance Monitoring	99,941	99,941	-	23,423	-
3	Institutional & Human Capacity	1,152,660	1,001,960	272,970	323,571	17,552
4	Implementation Support to TDSP/EIF	1,334,365	1,212,365	132,000	859,733	135,149
<b>TOTAL</b>		<b>5,226,326</b>	<b>4,866,055</b>	<b>445,540</b>	<b>1,672,098</b>	<b>192,991</b>

TDSP estimated disbursement up to December 2011 is \$2,754,213; equivalent to 52.7% of TDSP annual budget and **US\$1,672,098** has been disbursed equivalent to 60.7% of the 2011 disbursement projection. Cumulative disbursement is **19.43%** of the total grant (**\$2.404m** out of \$12.35m).

### TDSP Disbursement in 2011 by quarter

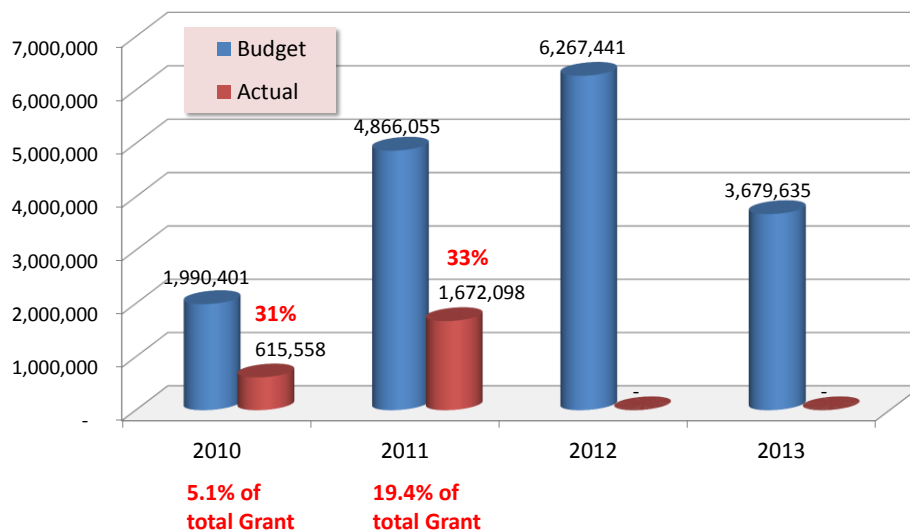


### TDSP Budget 2011/2012/2013, (in thousands)





## TDSP Budget Actual Implementation in 2010/2011



### Ministry of Commerce

Department of International Cooperation  
Trade Development Support Program  
Grant No.: TF093573, Project ID: P109648

### Procurement Progress by 13 February 2012

No	Type of Contract	Actual Achievement (USD) as of 13 Feb 2012	% against benchmark \$4m by Mar 2012	% against total of grant agreement \$12.35m by 13 of Feb 2012
1	Goods	847,194.69	21.2%	6.89%
2	Service	2,624,114.00	65.60%	21.33%
Total		3,471,308.69	86.80%	28.22%

## Summary of MoU

No	Date	Proposal	IA	Pillar Focus (P)	Component focus (C)	Budget
1	01 Jul 2010 (18 months)	Rule of Origin: Operational Procedures & Training	D/MUL MoC	P1: Legal Reform	C1-C: Other legal reforms & RGC WTO obligations	\$124,690
2	14 Jul 2010 (4 months)	Information dissemination on Top Ten products from Cambodia 24 provinces	TPD MoC	P2: Various	C1-A: Technical Barrier to Trade, Sanitary & Phyto-Sanitary	\$48,211
3	14 Jul 2010 (9 months)	Export training & SME training: Export training & coaching services	TPD MoC	P1: Trade Facilitation	C1-B: Trade Facilitation	\$47,905
4	14 Jul 2010 (18 months)	Strengthening the capacity of Institute of Standard of Cambodia (ISC)	ISC MIME	P1: TBT, SPS, & Trade Facilitation	C1-A: TBT & SPS	\$384,264
5	26 Jul 2010 (3 months)	Study on minimum wages & minimum wages negotiation in garment sector	CANFEBA	P1: Legal Reform	C1-C: Other legal reforms & RGC WTO obligations	\$46,000
6	06 Aug 2010 (18 months)	Capacity Building for the Dept of Trade & Statistics	DTSI MoC	P3: Strengthening key MoC Depts & key Moc functions	C3: Human & Institutional Capacity Building	\$137,540
7	17 Sep 2010 (12 months)	Customs Valuation	GDCE MEF	P1: Trade Facilitation	C1-B: Trade Facilitation	\$50,000
8	17 Sep 2010 (12 months)	Awareness program on Customs in Cambodia	GDCE MEF	P1: Trade Facilitation	C1-B: Trade Facilitation	\$95,000
9	23 Sep 2010 (14 months)	Development of a trade curriculum at the Royal School of Administration	RSA OCM	P3: Strengthening trade-related capacities of RSA	C3: Human & Institutional Capacity Building	\$124,375
10	28 Sep 2010 (20 months)	Enhancing IP Teaching and Training	DIPR MoC	P1: Legal Reform	C1-C: Other legal reforms & RGC WTO obligations	\$110,000

CANFEBA has notified us to withdraw their project proposal, but has not sent us official letter yet. We will terminate CANFEBA MoU upon receiving official letter.

## Summary of MoU – (cont.)

No	Date	Proposal	IA	Pillar Focus (P)	Component focus (C)	Budget
11	15 Oct 2010 (24 months)	Support drafting E-Commerce Law	LAD MoC	P1: Legal Reforms and Cross-cutting Issues & P3 : Strengthening Key MOC Depts & Key MOC Functions	C3: Human & Institutional Capacity Building	\$124,900
12	29 Dec 2010 (15 months)	Reviewing of Commercial Laws	D/N&C MoC	P1: Legal Reforms and Cross Cutting Issues	C1 : Trade Policy Formulation and Implementation	\$183,420
13	29 Dec 2010 (18 months)	Strengthening MoC core DR functions through the DoP Institutional and Individual Capacity	DoP MoC	P3: Capacity Development for Trade	C3: Strengthening institutional and human capacity	\$234,540
14	30 Dec 2010 (12 months)	Strengthening Institutional Risk Management Capacities in CAMCONTROL General Directorate	CAMCONTROL MoC	P3: Capacity Development for Trade	C3: Strengthening institutional and human capacity	\$105,550
15	30 Dec 2010 (12 months)	Value Chain Information Unit	TPD MoC	P3: Capacity Development for Trade	C3: Human and Institutional Capacity Building	\$263,208
16	31 Dec 2010 (12 months)	Phase 1: Raising awareness on the law on investment and its regulation and investment promotion to the sub-committee on Provincial/Municipal investment and private	CIB CDC	P3: Capacity Development for Trade	C3: Strengthening institutional and human capacity	\$195,860
17	30 May 2011 (14 Months)	Capacity Enhancement Program	GDCE MEF	P1 & P3	C1-B: Trade Facilitation	\$613,105
18	09 Jun 2011 (9 months)	ICT Master Plan Implementation	GDIT MoC	P1 & P3	C1-B: Trade Facilitation	\$1,798,200

## Summary of MoU – (cont.)

No	Date	Proposal	IA	Pillar Focus (P)	Component focus (C)	Budget
19	11 Jul 2011 (10 months)	Implementing Agency Capacity Enhancement Program	RSA OCM	P1 & P3	C1-B: Trade Facilitation	\$605,125
20	11 Jul 2011 (8 months)	The development of completed drafts of national standards for rice and strengthening the capacity of conformity assessment body-Phase I	ISC MIME	P1		\$360,216
21	30 Sep 2011 (6 months)	Better Quality and Safety of Fish and Fishery Products for Improving Fish Trade Development in Cambodia	FIA MAFF	P2		\$965,309
<b>TOTAL</b>						<b>\$6,617,418</b>

**It's 53.5% of the total grant (\$12.35m).**

## Review MoU

- IAs need to send a letter to IC/DICO requesting to amend the MoU;
- In the letter, there must be a new timeframe for implementing the project; this should be consistent with 2012 budget plan which is already approved;
- DICO will call on a meeting between DICO-IAs-WB to speed up the amendment process;
- Amendment of MoU will be signed after TDSP gets extended.

## Consultant Contracts Extension

- All consultant contracts under TDSP will be ended by 31 Mar 2012, except Ian Thomas;
- Legally, the extension of consultant contracts must be signed before 31 Mar 2012 and after TDSP extension, otherwise we have to start recruitment process for all consultants which lead to the delay of the projects;
- Documents needed:
  - Official request letter from IAs with specific timeframe;
  - Comprehensive report from the consultants on their activities and outputs over the past year;
  - Consultant Performance Evaluation. Bong Suos Someth will elaborate on this template.

## Urgent Tasks

I would like to seek IC instruction on the following points:

- FiA – Fishery Project moving to phase 2 (one of benchmark)
- Contract extension for consultants;
- Sven Callebaut EIF contract extension;
- Follow up
  - Prakas on appointing TDSP Project Manager and Senior Official for Strategic Guidance;
  - MoU revised.

**របាយការណ៍ស្តីពី  
វឌ្ឍនភាពនៃការអនុវត្តន៍គម្រោង  
ពង្រឹងក្រុមប្រឹក្សាសហប្រតិបត្តិការពាណិជ្ជកម្ម**

**Progress Report on  
Enhanced Integrated Framework (EIF)  
Implementation**

Summary TDSP & EIF Annual Budget Plan for 2011 and  
Actual till 31 December 2011

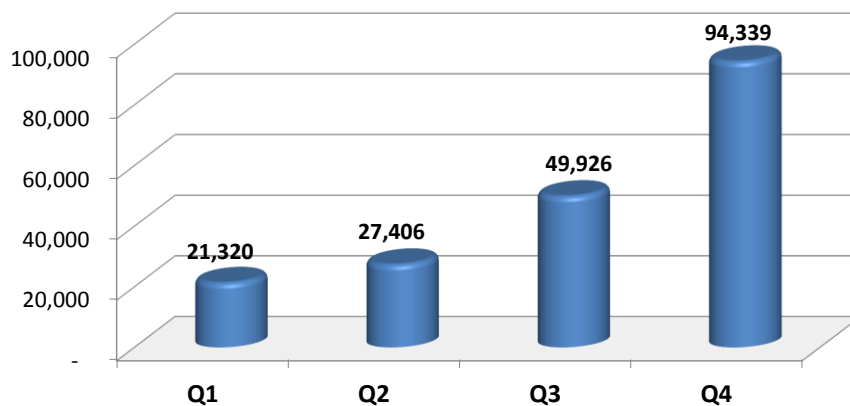
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Only 43.3% have been disbursed of 2011 budget, compared to 2010 only 3.3% have been disbursed. Cumulative disbursement as of Dec 31, 2011 is \$203,932.

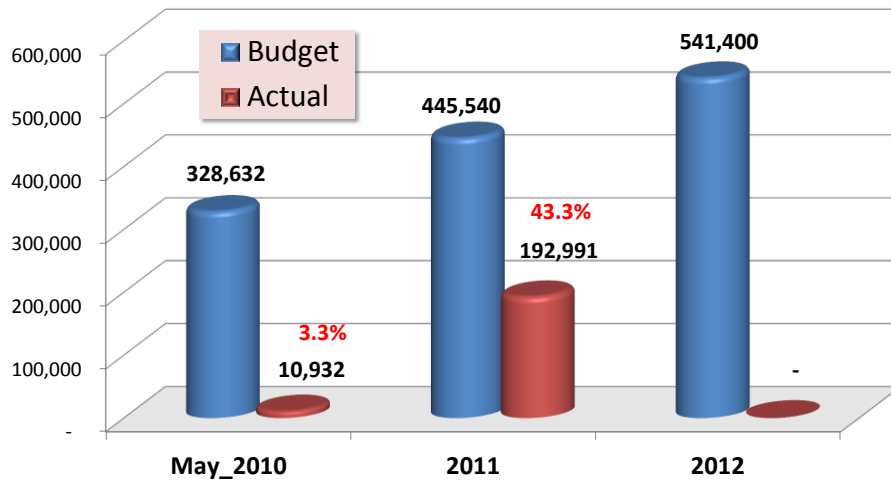
## Disbursement by Component - EIF Year - 2011

No	Project Component	Q1	Q2	Q3	Q4	Total
1	Trade Policy Formulation and Implementation	21,290	19,000	-	-	40,290
2	Performance Monitoring	-	-	-	-	-
3	Strengthening Institutional and Human Capacity	-	-	13,663	3,889	17,552
4	Implementation Support to TDSP	30	8,406	36,263	90,450	135,149
<b>Total</b>		<b>21,320</b>	<b>27,406</b>	<b>49,926</b>	<b>94,339</b>	<b>192,991</b>

## EIF Disbursement in 2011



## EIF Budget and actual spending



## EIF Review Missions

- Trust Fund Manager (TFM) Supervision Review 19-22 Mar 2012;
- Mid Term Review Mission (MTR) is scheduled between April and Sep 2012.

## ToR for TFM Supervision Mission 19-22 Mar 2012

- Review with the NIU, the Ministry and all relevant partners the progress made so far against the approved work plan and identify any fiduciary related issues that need to be addressed.
- Review with the NIU, the compliance with all aspects of the fiduciary related procedures and systems. These include but are not limited to:
  - Fund disbursement mechanisms (including main account, petty cash, payment mechanisms, cash book)
  - Procurement systems and procedures (procurement documents, including IOC documents, tenders, quotations, tender evaluations, etc.);
  - Recruitment procedures and staff on board;
  - Accounting systems in place; and M&E systems;
  - Interactions with NSC;
  - Coordination within NIU, MOCS and with other partners.
- Review with the NIU of the reports submitted or to be submitted to the EIF (TFM and ES) and any issues that emerge. (i) Financial Reports, (ii) Disbursement Requests; (iii) Bank Reconciliations; (iv) Narrative reports;
- Review with the NIU, the state of implementation of the recommendations of the IF Board at the approval stage and the recommendations of the Supervision Mission Sep 2011.
- Review with the NIU the implementation of its training plans.
- Address with the NIU any other relevant issues that might impact on the project implementation.
- Review the progress made in Tier 2 proposal development.

## Trade SWAp Annual Meeting Schedule for 2012

Timetable for SSC-TD-TRI and IC meeting in 2012											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	SSC 17 Feb			SSC 17 May			SSC 16 Aug			SSC 12 Nov	
IC 05 Jan	IC 03 Feb	IC 05 Mar	IC 06 Apr	IC 04 May	IC 06 Jun	IC 05 Jul	IC 03 Aug	IC 05 Sep	IC 05 Oct	IC 05 Nov	IC 05 Dec
NA	06	07									
Timetable for Pillar Working Group meeting in 2012											
Pillar I 17 Jan			Pillar I 09 Apr			Pillar I 12 Jul			Pillar I 10 Oct		
Pillar II 18 Jan			Pillar II 25 Apr			Pillar II 18 Jul			Pillar II 11 Oct		
Pillar III			Pillar III 26 Apr			Pillar III 11 Jul			Pillar III 11 Oct		
Timetable for DICO and IAs meeting in 2012											
IAs 27 Jan	IAs 27 Feb	IAs 28 Mar	IAs 27 Apr	IAs 28 May	IAs 28 Jun	IAs 27 Jul	IAs 29 Aug	IAs 27 Sep	IAs 26 Oct	IAs 26 Nov	IAs 27 Dec
30											

- IC meeting is ten days before SSC meeting;
- DICO and IAs meeting is one week before IC meeting;
- This timetable has been approved by HE Senior Minister.



**សូមអរគុណ**

**Thank you**