



មជ្ឈមណ្ឌលជាតិនៃមជ្ឈត្តការផ្នែកពាណិជ្ជកម្ម NATIONAL COMMERCIAL ARBITRATION CENTRE

Endorsement of Project Revision

MoC, 13 June ,2016

Presented by

Mr. KHAN Sereyvuthy, Secretary-General

Mr. NOP Sokha, Head of Finance & Adm

Endorsement from IC

Main Points:

I Introduction

1. MOU: No. TDSP/2015/SP14 Dated June 12, 2015
2. Approved Budget Amount: US\$99,640.00
3. Official Request for Revised Budget line, submitted dated 25 May 2016

II Justification for revised budget

- Some activities cannot be implemented as it is not necessary and appropriate during the Project's time-frame.
- Reason for revised budget (Remaining Balance)

III Revised Budget

Reason for revision: Reconciliation

Balance- Activities done	US\$ 2,179	
Balance-Activities in progress	US\$ 3,749	
Activities to be removed	<u>US\$ 9,700</u>	
Sources of budgeted fund		US\$15,628
Less: New activities	US\$14,159	
Study Tours increased	<u>US\$ 1,469</u>	
(from US\$3,000 to US\$4,469)		
Use of budgeted fund		US\$15,628

III Revised Budget

1. Progress Report

(a) Activities done, remaining balance of US\$2,179

(b) Activities in progress, remaining balance of US\$3,749

2. Activities to be removed for US\$9,700

3. Less: New Activities Requested for (14,159)

4. Less: Study Tour Requested to Increased by (US\$1,469)

5. Budget line under procurement by DICO-MOC

1. Progress Report

Remaining Balance of US\$5,928

(a) Activities had been done completely.

Ac#	Particulars	Original	Revised	Different
1.2.4	Finance & Adm Assistant	2,700	945	1,755
1.3.2	Finance Software	2,500	1,628	872
1.3.3	Equipment & PC..	12,500	13,401	(901)
2.2.1	Q&A Brochure, Booklets..	5,000	3,500	1,500
2.2.2	Training Curriculum	8,000	7,000	1,000
2.4.2	(5) Events for Bizmen & Stakeholders	1,500	1,251	249
3.2.1	24 provincial Judges	3,000	6,775	(3,775)
3.2.2	BAR Association	1,000	614	386
3.2.2	DSA of Int'l guest speaker	4,000	1,637	2,363
4.2.1	(3) Events for Civil Servants	1,200	699	501
4.3.1	(6) Events for Universities	1,200	2,971	<u>(1,771)</u>
	Remaining Balance			<u>2,179</u>

1. Progress Report

Remaining Balance of US\$5,928 (Cont)

(b) Activities in progress

Ac#	Particulars	Original	Revised	Different
1.2.1	Secretary General	22,500	22,500	-
1.2.2	Head of Case Management	4,500	4,500	-
12.3	Head of Admin and Finance	7,200	7,200	-
1.2.6	2 Interns	1,440	1,200	240
1.3.4	<i>Petty Cash</i>	4,500	1,446	3,054
3.3.1	<i>Provincial Chambers of Commerce</i>	1,200	744	<u>456</u>
	Remaining Balance			<u>3,749</u>

2. Budget lines to be removed for US\$9,700

- Act 1.2.5 Int'l pro-bono mentors-No case received
- Act 1.2.5 Case Management software-Cannot be available and free download from WB Web

3. Budget lines to be requested for new activities for US\$14,159

- Provide training to NCAC's member instead of Act 1.2.5 (Int'l pro-bono mentor(s))
- Provide training of core trainers
- Big workshop- Board of Architects -Cambodia proposed 400 participant unfortunately amount can be afford only 200 participants
- 1000 Books of Arbitration Rules

3. Budget lines to be requested for new activities for US\$14,159 (Cont.)

Action plan for new activities and study tour

Ac#	Particulars	Amount	Expected Date	Remarks
???	2 Trainings to NCAC's members	6,922	2 nd week of July	New
???	Training of core trainers	3,058	3 rd week of July	New
???	Big Workshop-200 participants	1,180	1 st week of July	New
???	1000 Arbitration Rules	<u>3,000</u>		
	Total	<u>14,159</u>		
1.2.7	Study Tours	4,469	End of June	Increased

4. Budget lines to be increased for US\$1,469

- Act 1.2.7-Study Tour, based on expense estimation for 3 persons, thus it should be increased US\$1,469 to the original budget US\$ 3000. This Budget line is US\$4,469

5. Budget lines are finalized by DICO and in process of printing

- Act 2.3.1-IT Designer
- Act 2.3.2-Printing of Act 2.2.1

These 2 activities are combined under DICO process in procuring.

Summary of Revised Budget By Categories

Act#	Particulars	Original	Revised	Diff	Subtotal	Remarks
1.2.4	Finance & Adm Assistant	2,700	945	1,755		Done
1.3.2	Finance Software	2,500	1,628	872		Done
1.3.3	Equipment & PC..	12,500	13,401	(901)		Done
2.2.1	Q&A Brochure, Booklets..	5,000	3,500	1,500		Done
2.2.2	Training Curriculum	8,000	7,000	1,000		Done
2.4.2	5 Events for Bizmen and Stakeholders	1,500	1,251	249		Done
3.2.1	24 provincial Judges	3,000	6,775	(3,775)		Done
3.2.2	BAR Association	1,000	614	386		Done
3.2.2	DSA of Int'l guest speaker	4,000	1,637	2,363		Done
4.2.1	3 Events for Civil Servants	1,200	699	501		Done
4.3.1	6 Events for Universities	1,200	2,971	(1,771)		Done
Subtotal- Activities Done					2,179	
1.2.1	Secretary General	22,500	22,500	-		In progress 14/08/16
1.2.2	Head of Case Management	4,500	4,500	-		In progress 20/06/16
12.3	Head of Admin and Finance	7,200	7,200	-		In progress 31/07/16
1.2.6	2 Interns	1,440	1,200	240		In progress 31/07/16
1.3.4	Petty Cash	4,500	1,446	3,054		In progress <i>Not yet</i>
3.3.1	Provincial Chamber of Commerce	1,200	744	456		In progress <i>Not yet</i>
Subtotal- Activities in progress					3,749	
1.2.5	Int'l Mentor(s)	7,200	-	7,200		Removed
1.3.1	Software-Case Mngt	2,500	-	2,500		Removed
Subtotal- Budget Lines to be moved.					9,700	
???	2 Trainings to NCAC's members	-	6,922	(6,922)		New
???	Training of core trainers	-	3,058	(3,058)		New
???	Big Workshop-200 participants	-	1,180	(1,180)		New
???	1000 Arbitration Rules	-	3,000	(3,000)		New
Subtotal-New Activities Requested					(14,159)	
1.2.7	Study tour	3,000	4,469	(1,469)		Increased
Subtotal- Budget Line to be increased					(1,469)	
2.3.1	IT Designer	1,000	1,000	-		DICO Proc ???
2.3.2	Printing 2.2.1	2,000	2,000	-		DICO Proc ???
Subtotal- Budget Lines under procurement by DICO						
Grand Total		99,640	99,640	-	-	

Summary of Revised Budget

Act#	Particulars					Original	Revised	Diff	Remarks
1.2.1	Secretary General	Month	Consultancy	9	2,500	22,500	22,500	-	In progress
1.2.2	Head of Case Management	Month	Consultancy	9	500	4,500	4,500	-	In progress
12.3	Head of Admin and Finance	Month	Consultancy	9	800	7,200	7,200	-	In progress
1.2.4	Finance & Adm Assistant	Month	Consultancy	9	300	2,700	945	1,755	Accurate
1.2.5	Int'l Mentor(s)	Trip	Consultancy	4	1,800	7,200	-	7,200	Removed
???	2 Trainings to NCAC's members		Training	2	3,461	-	6,922	(6,922)	New
???	Training of core trainers		Training	1	3,058	-	3,058	(3,058)	New
???	Big Workshop-200 participants		Training	1	2,180	-	1,180	(1,180)	New
1.2.6	2 Interns	Month	Operating Cost	12	120	1,440	1,200	240	In progress
1.2.7	Study tour	Trip	Training	1	3,000	3,000	4,469	(1,469)	Increased
1.3.1	Software-Case Mngt	Lumpsum	Goods	1	2,500	2,500	-	2,500	Removed
1.3.2	Finance Software	Lumpsum	Goods	1	2,500	2,500	1,628	872	Accurate
1.3.3	Equipment & PC..	Lumpsum	Goods	1	12,500	12,500	13,401	(901)	Accurate
1.3.4	Petty Cash	Month	Operating Cost	9	500	4,500	1,446	3,054	In progress
2.2.1	Q&A Brochure, Booklets..	Lumpsum	Consultancy	1	5,000	5,000	3,500	1,500	Accurate
2.2.2	Training Curriculum	Lumpsum	Consultancy	1	8,000	8,000	7,000	1,000	Accurate
2.3.1	IT Designer	Lumpsum	Consultancy	1	1,000	1,000	3,000	(2,000)	DICO Proc
2.3.2	Printing 2.2.1	Copies	Goods	1000	2.00	2,000		2,000	DICO Proc
???	1000 Arbitration Rules	Copies	Goods	1000	3.00	-	3,000	(3,000)	New
2.4.2	5 Events BIZman and Stakeholders	Session	Workshop	5	300	1,500	1,251	249	Accurate
3.2.1	24 provincial Jugdes	Session	Training	2	1,500	3,000	6,775	(3,775)	Accurate
3.2.2	BAR Association	Session	Training	2	500	1,000	614	386	Accurate
3.2.2	DSA of Int'l guest speaker	Session	Training	4	1,000	4,000	1,637	2,363	Accurate
3.3.1	Provincial Chamber of Commerce	Session	Workshop	4	300	1,200	744	456	In progress
4.2.1	3 Events for Civil Sevants	Session	Training	3	400	1,200	699	501	Accurate
4.3.1	6 Events for Universities	Session	Workshop	6	200	1,200	2,971	(1,771)	Accurate
			Grand Total			99,640	99,640	-	



କୃତଜ୍ଞତା

THANK YOU !