



# EIF ES-TFM

## Joint-Supervision Mission

04-08 May 2015, MoC

Meeting with L/O and Core Team  
5 May 2015

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# **Capacity Building Program**



# 1. Capacity Building Progress

No.	Title/ Topics	Date Conducted	Location/ Venue	No. Participants	Remarks
1	English Training Program	2014-2015	ACE	21	On-going
2	Joint UN/ESCAP EIF workshop on M&E and communication	19-23 May 2014	Bangkok, Thailand	4	Tier 1
3	Overseas missions to increase awareness and knowledge on "THAIFEX—World Food of Asia 2014	21-23 May 2014	Impact Exhibition Center" Bangkok,	3	Tier 1
4	Overseas missions to increase awareness and knowledge on "ARTNET 10th anniversary workshop",	22-24 October 2014.	Bangkok, Thailand	2	Tier 1
5	Overseas missions to increase awareness and knowledge on "Annual Asia Pacific Business Forum (UN/ESCAP)",	25-27 November 2014	Colombo, Sri Lanka	2	Tier 1
6	The 4th Exchange Programme	3-5 Dec 2014	Laos	10	Tier 1



# 1. Capacity Building Progress

No.	Title/Topics	Date Conducted	Location/Venue	No. Participants	Remarks
7	Awareness Raising and Outreach Workshop on Trade Sector Development, SWAp, EIF and TDSP: Impact on Provincial Development	18-19 Dec 2014	Sihanouk Ville	80	Tier 1
8	EIF Global Platform	17-19 Mar 2015	Geneva, Switzerland	3	Tier 1
9	M&E and Communication Training	15-16 Jan 2015	Siem Reap	65	Tier 2-CEDEP I
10	Joined EIF and TDSP Communication training	12-13 Feb 2015	Kep Province	60	Tier 2-CEDEP I
11	Upcoming Cassava Business Networking	23-26 Jun 2015	Shanghai, China	2	CEDEP II
12	Upcoming International High Quality Rice Exhibition	04-6 Jun 2015	Guangzhou, China	?	CEDEP I

# **Term of Reference for Core Team**

# Term of Reference for Core Team

## 1. Main Role of the Core Team:

- The Core Team plays main role as focal points between DICO (MoC), the involved departments, and individuals participating in the CEDEP project implementation in their ministry. This involves communicating back and forth with DICO, but also gathering inputs for main project activities.



## 2. Duties & Responsibilities:



### Internal Coordination:

- ✓ Gather inputs from relevant departments within ministry for regular CEDEP meetings
- ✓ Circulate information from DICO to the relevant departments within his/her ministry
- ✓ Inform relevant departments of project funding and training opportunities
- ✓ Facilitate in organizing meetings and consultations with key ministry stakeholders, in particular for EIF related guests (UNOPS, and EIF Executive Secretariat).



# Term of Reference for Core Team (Cont')

## Coordination with DICO (MoC) and Main Implementing Entity (MIE):

- ✓ Regularly meet relevant DICO officials to keep abreast of progress under the EIF programme implementation,
- ✓ Participate in the programmes organized by DICO for NIU, in particular those related to project management and coordination functions,
- ✓ Participate in key meetings organized by DICO in the Trade SWAp,
- ✓ Assist the EIF team in DICO in planning the EIF project assistance to his/her ministry, in particular as regards regular capacity development activities (assessment, retreat, training workshop, seminars).

# M&E:

- ✓ Ensure a clear understanding of main relevant departments within the ministry on monitoring and evaluation objectives, purposes and key performance indicators of the EIF programme,
- ✓ Gather relevant information from the ministry to contribute to regular M&E reports compiled by DICO,
- ✓ Participates in the regular reviews of the M&E framework.



- ល្អប្រសើរ
- ល្អណាស់
- ល្អ
- មធ្យម
- ខ្សោយ

## Communication:

- ✓ Contribute to the CEDEP communication outputs,
- ✓ Provide suggestion for articles for SWAP newsletters,
- ✓ Provide related information to DICO to populate the Trade SWAp website,
- ✓ Involve in preparation of press events on CEDEP implementation.



# Benefits for the core team members:

- ✓ Building up close partnership and networking with among involved government and UN agencies in Cambodia as well as with other members in partner countries;
- ✓ Have opportunity to participate in capacity building programme under CEDEP's supports through both local and oversea trainings, workshops (trade development, export development, international trade, business);
- ✓ Take part in study tours, trade fair and exhibitions organized by the relevant CEDEP Main Implementing Entities sponsored by CEDEP.



# **Open Discussion / Questions and Answers**



**THANK YOU  
FOR YOUR  
ATTENTION**