



Royal Government of Cambodia

CEDEP / EIF Programme

New Project Proposal Concept Note

1. Submitting Agency Information

Date Submitted	
Submitting Agency	
Address	
Tel (office/mobile)	
E-mail	
Focal Point for this proposal within organization, email address and mobile phone	

2. Summary info

Proposal Title	
Main beneficiaries	
Expected Starting Date	
Expected Completion Date	
Estimated Cost in USD (preliminary)	



1. Project background and justification

a) What were the main lessons learnt in the implementation of your CEDEP project component (aspects you want to maintain and aspects you want to remove from the project)?

b) What is the problem that you will address and how was it detected (assessment, feasibility study, evaluation, please justify your answer)?

c) How does the proposal contribute to the Government or Your ministry own strategy or plans (please provide information on relevant strategy/plan)

d) How does the proposal fit in one of the Trade SWAp Pillar work programme or identified priorities?



2. Project Description:

a) What is the impact of your proposed project?

b) What will be the main outcomes of your proposed project?

c) What will be the main outputs of each outcome of your proposed project?

d) Who are the stakeholders of this proposal? Who are the beneficiaries?



Revised Ver.5 June 2016

3. Resources requested from donors and other sources

a) What resources would your organization commit/dedicate to the implementation of this proposal ?

b) What “inputs” would you need to complete these activities (Consultant services, training and workshops, equipment? Office and other supplies?)

c) How do you propose to manage the project resources (implementation structure in your department/agency, role of donors, project steering committee, DICO)

Project management

Procurement management

Financial management

Monitoring & Evaluation

Project steering structure



4. Exit and sustainability

- a) What is your sustainability strategy? How will you ensure the results of project will last beyond the life of project?