

KINGDOM OF CAMBODIA

**MINISTRY OF COMMERCE, INTERNATIONAL TRADE DIRECTORATE
Department of International Cooperation (D/ICO)
Trade Development Support Program (TDSP)
(Program ID No: P109648)**

**REQUEST FOR EXPRESSION OF INTEREST FOR
NATIONAL MONITORING & EVALUATION CONSULTANT**

(REF: TDSP/2011/025/1)

1. The Royal Government of Cambodia (RGC) through the Ministry of Commerce (MOC) has received financing in the amount of approximately US\$ 12.60 million equivalent, from the Multi Donor Trust Fund, contributed by the European Commission, DANIDA and UNIDO. The fund will be managed by the World Bank as “trustee” to support the “*Trade Development Support Program (TDSP)*” with the Department of International Cooperation (D/ICO) of the Ministry of Commerce as implementing agency responsible for managing the overall implementation and coordination with other line ministries and stakeholders.
2. The TDSP has four components: (A) Trade Policy Formulation and Implementation, supporting trade policy formulation and implementation, (B) Performance Monitoring, supporting activities to develop a transparent, consistent and sustainable performance monitoring system, (C) Strengthening Institutional and Human Capacity and (D) Implementation Support to TDSP.
3. The D/ICO, serving as Secretariat to the TDSP, is recruiting a National Project Monitoring and Evaluation Consultant, who will be based in the D/ICO at the Ministry of Commerce, and will be responsible for providing professional assistance to D/ICO to implement, coordinate, and monitor project activities and produce all required reports. The consultant will work under the supervision and guidance of, and report to the Director and Deputy Director of DICO.
4. The services to be provided will include, but are not limited to:
 - Coordinate with the project management team to ensure that project implementation is realized according to the conditions of TDSP agreement and based on the project appraisal report. This includes ensuring that the M&E requirements described are developed and implemented in a timely fashion that represents the views of key stakeholders. He/she will also be responsible for making sure there is sufficient and appropriate personnel, with the right level of resources and other support, needed to implement good quality M&E.
 - The M&E Consultant must work in close consultation and cooperation with M&E unit staff and all components of the TDSP. He/she will also work closely with the World Bank task team and Implementing Agencies (IA’s) for monitoring project implementations, in accordance with the World Bank procedures and guidelines.
5. This position is full time, and the initial period of the contract will be 12 months, with the possibility to extend, subject to satisfactory performance and the project’s requirement.
6. The D/ICO invites expressions of interest from qualified and experienced national individual consultants to undertake the above mentioned services which are further detailed in the Terms of Reference for this assignment. The successful consultant will be selected in accordance with the provisions set forth in Section V: Selection and Employment of Consultants by World Bank Borrowers, issued May 2004 and revised October 2006.
7. In submitting their expressions of interest, consultants are kindly requested to indicate the following reference: TDSP/2011/025/1. Interested consultants must provide their updated curriculum vitae, indicating personal and technical skills, academic qualifications, experience in similar assignments,

and experience in Cambodia and/or other developing countries along with the names of at least three (3) referees with contact information (e-mail address, telephone or fax numbers). Expressions of Interest shall be submitted in hard copy followed by an electronic copy.

8. Interested consultants may obtain copies of the detailed Terms of Reference (in English) for the assignment by sending a request by Email or from the address below during office hours from 8:30 to 12:00 and from 14:00 to 17:30 hours, Monday through Friday, except public holidays.
9. Expressions of interest must be submitted to the address below no later than **8th February 2012 (before 17:00 hours)**

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