

**KINGDOM OF CAMBODIA**  
**Ministry of Commerce, International Trade Directorate**  
**Department of International Cooperation (DICO)**

**Trade Development Support Program (TDSP)**  
(Program ID No: P109648)

**REQUEST FOR EXPRESSIONS OF INTEREST**  
**FOR AN INDIVIDUAL CONSULTANT FOR THE POSITION OF**  
**NATIONAL PROCUREMENT CONSULTANT**

**(REF: TDSP/2014/119)**

1. The Kingdom of Cambodia has received financing in the amount of approximately US\$ 15.45 million equivalent, from the Multi Donor Trust Fund, contributed by the European Commission, DANIDA and UNIDO. The fund will be managed by the World Bank as “trustee” to support the “Trade Development Support Program (TDSP)” with the Department of International Cooperation (DICO) of the Ministry of Commerce as the Executing Agency in coordination with other line ministries and stakeholders. The Ministry intends to apply part of the proceeds to payments for goods, works, related services and consulting services to be procured under this project.
2. The TDSP has four components: (A) Trade Policy Formulation and Implementation, supporting trade policy formulation and implementation, (B) Performance Monitoring, supporting activities to develop a transparent, consistent, and sustainable performance monitoring system, (C) Strengthening Institutional and Human Capacity and (D) Implementation Support to TDSP.
3. The DICO, serving as Secretariat to the TDSP, is recruiting a **National Procurement Consultant (NPC)** to serve as the focal point for all procurement related activities under the Program and ensuring compliance with the World Bank’s Guidelines. The services to be provided include, but not limited to, assist the Project (TDSP) in identifying the procurement requirements, provide necessary inputs for the procurement plan, coordinate with the units under TDSP for provision of technical inputs to the International Procurement Agent (IPA) engaged by the Ministry of Economy and Finance to carry out procurement above specified thresholds under World Bank assisted Projects, including TDSP, and assist TDSP units in carrying out the remaining procurement themselves. Furthermore, the National Procurement Consultant is required to ensure that all procurement is carried out in accordance with the agreed procedures, including the Grant Agreement, the World Bank/IDA Procurement of Goods & Works and Selection of Consultants’ Guidelines, Government SOP and Procurement Manual for Externally Assisted Program/Project, as applicable. The National Procurement Consultant will assist the International Procurement Consultant in the development and conducting of a procurement training program for relevant government staff of the departments and ministries; preparing and submitting monthly progress reports on the tasks and quarterly reports on the status and progress of procurement under the project.

4. In order to support the procurement process, DICO is recruiting a **National Procurement Consultant** on a full-time basis and contract period up to **31<sup>st</sup> March 2015** after the signing contract date.
5. DICO invites expressions of interest from qualified and experienced individual consultants to undertake the above mentioned services which are further detailed in the Terms of Reference for this assignment. The successful consultant will be selected in accordance with the provisions of Section V, under the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, January 2011.
6. In submitting their expressions of interest, consultants are kindly requested to indicate the following reference (TDSP/2014/119). Interested consultants must provide their updated curriculum vitae, indicating personal and technical skills, academic qualifications, experience in similar assignments, and experience in Cambodia and/or other developing countries along with the names of at least three (3) referees with contact information (e-mail address, telephone or fax numbers). Expressions of Interest may be submitted electronically followed by the submission of a hard copy as well. If it is submitted in hard copy, consultants must also provide an electronic copy.
7. Consultants may obtain copies of the detailed Terms of Reference (in English) for the assignment from the address below during office hours from 7:30 to 11:00 and from 14:00 to 17:00 hours, Monday through Friday.
8. Expressions of interest must be submitted to the address below on or before **27 May 2014 (before 17:00 hours)**.

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