

KINGDOM OF CAMBODIA
MINISTRY OF COMMERCE
GENERAL DIRECTORATE FOR INTERNATIONAL TRADE
DEPARTMENT OF INTERNATIONAL COOPERATION

Enhanced Integrated Framework – Tier 1

(Program ID No: EIF-Tier1-KHM-001)

**REQUEST FOR EXPRESSION OF INTEREST FOR
INDIVIDUAL CONSULTANT FOR A
PROJECT FORMULATION
(REF: EIF/2011/013)**

1. The Royal Government of Cambodia (RGC) through the Ministry of Commerce (MOC) has received a grant of US\$909,000 as part of the Enhanced Integrated Framework – Tier 1 implementation (2010-2013). The Integrated Framework (IF) for Trade-Related Technical Assistance to least-developed countries (LDCs) is a process that was first established in 1997 to support LDC governments in trade capacity building and integrating trade issues into overall national development strategies. The IF has two objectives: (1) to "mainstream" (integrate) trade into the national development plans such as the Poverty Reduction Strategy Papers (PRSPs) through the implementation of Diagnostic Trade Integration Strategy in 2007 and embark on an ambitious Trade Sector-Wide Approach (Trade SWAp) in Cambodia and (2) to assist in the co-ordinated delivery of trade-related technical assistance in response to needs identified by the LDC. The EIF proposal for Cambodia will allow the country to enhance its national capacity to formulate, implement, manage, and monitor a pro-poor trade policy that further adhere to the principles of the Paris Declaration on Aid Effectiveness. The Department of International Cooperation (D/ICO) of the Ministry of Commerce acts as the National Implementation Unit (NIU). The EIF Tier 1 project supports the implementation of the Cambodia Trade SWAp.

2. The D/ICO, serving as Secretariat to the EIF Tier 1 Project, is recruiting a **National Project Formulation Consultant** to provide technical and substantive support to D/ICO and the Lead International Consultant for the formulation of a comprehensive project proposal promoting Cambodia's export diversification and expansion. The services to be provided will include, but are not limited to:
 - Compile and provide up-to-date information, publication and resources in Khmer and English languages on the sectors selected as part of the EIF Tier 2 proposals;
 - Translate relevant information from Khmer to English for the EIF team and Lead Consultant for inclusion in Tier 2 project proposal;
 - Draft sections of the EIF Tier 2 proposal as directed by the EIF team and the Lead Consultant;
 - Work with selected Main Implementing Entities to help them prepare their respective inputs to the project proposal;
 - Liaise with EIF Liaison Officers in Line Ministries to obtain up-to-date information and inputs on the selected products and services for the project proposal;
 - Ensure follow-up with the MoC, the Lead Consultant, EIF Liaison Officers and Main Implementing Entities after the completion of the project formulation mission. He/she should make sure in particular that feedback from all stakeholders is received in time and communicated to all interested parties.

- Participate in meetings with government officials, NGO, Development Partner representatives together with the EIF Team;
 - Ensure the timely production of the project proposal, and inclusion of comments by Cambodian stakeholders; and
 - Carry out other related activities as required.
3. The Consultant is contracted for a period of a maximum of 55 working days within a period of 4 months from the contract signing date with possibility of extension.
 4. Acting on behalf of the Ministry of Commerce, D/ICO invites expressions of interest from qualified and experienced individual consultants to undertake the above mentioned services which are further detailed in the Terms of Reference for this assignment. The successful consultant will be selected in accordance with the provisions set forth in Section V: Selection and Employment of Consultants by World Bank Borrowers, May 2004 and revised October 2006.
 5. In submitting their expressions of interest, consultants are kindly requested to indicate the following reference: **EIF/2011/013**. Interested consultants must provide their updated curriculum vitae, indicating personal and technical skills, academic qualifications, experience in similar assignments, experience with donor-funded, government-executed projects, and experience in Cambodia and/or other developing countries along with the names of at least three (3) referees with contact information (e-mail address, telephone or fax numbers). Expressions of Interest shall be submitted in hard copy followed by an electronic copy.
 6. Interested consultants may obtain copies of the detailed Terms of Reference (in English) for the assignment from the address below during office hours from 8:30 to 12:00 and from 14:00 to 17:30 hours, Monday through Friday, except public holidays.
 7. Expressions of interest must be submitted to the address below no later than **May 11th, 2012 (before 17:00 hours)**. Applications received beyond this date will not be considered

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