

KINGDOM OF CAMBODIA

**MINISTRY OF COMMERCE
GENERAL DEPARTMENT OF INTERNATIONAL TRADE
DEPARTMENT OF INTERNATIONAL COOPERATION**

Trade Development Support Program (TDSP)
(Grant No.: TF093573, Program ID No: P109648)

**REQUEST FOR EXPRESSIONS OF INTEREST
FOR AN INDIVIDUAL CONSULTANT FOR THE POSITION OF
INTERNATIONAL STRATEGIC MANAGEMENT CONSULTANT TO FORMULATE
STRATEGIC PROPOSAL FOR THE NATIONAL CODEX COMMITTEE SECRETARIAT**

(REF: TDSP/2012/082/1)

1. The Kingdom of Cambodia has received financing in the amount of US\$ 12.60 million, from the Multi Donor Trust Fund for the Trade Development Support Program (TDSP) (“the Trust Fund”) administered by the World Bank, and contributed to by the European Commission, DANIDA and UNIDO. The development objective of the Project is to support the Royal Government of Cambodia (RGC)’s strategy to promote Trade Sector Wide Approach (Trade SWAp).
2. The Ministry of Commerce (MOC), through the Department of International Cooperation (DICO), is the implementing agency responsible for managing the overall implementation of the TDSP and coordination with other line ministries and stakeholders. The MOC will apply part of the proceeds of the Trust Fund to payments for goods, works, and consulting services to be procured under the program.
3. The DICO, serving as the Project Coordination Unit, on behalf of National CODEX Committee Secretariat (DG of Camcontrol) is recruiting an *International Strategic Management Consultant* to carry out and assist the PCU in formulating Strategic Proposal for the National CODEX Committee Secretariat entitled “Strengthening Capacity of Cambodia’s Laboratories for Testing and Improving Food Safety”, in compliance with the World Bank guidelines and under guidance of the management of D/ICO. The services to be provided will include, but are not limited to:-
 - Conduct desk reviews of all available documents at the National CODEX Committee Secretariat and other line ministries related to the Project;
 - Conduct cross reference and institutional checks in terms of institutional capabilities of all line ministry laboratories (e.g. Camcontrol/MOC, MAFF, MIME, and MOH); complementary activities being carried out across ministries for laboratory testing; and needs of other institutions conducting food safety inspection.
 - Prepare and write the project proposal that will include the detailed outputs and outcomes, Work Program and other complementary activities across ministries and institutions, budgets and project costs, detailed list of additional equipment required and their specifications, laboratory supplies and other consumables;
 - Prepare list of Training Programs to be implemented, including cost and budget;
 - Prepare detailed activities and cost for the market surveillance on food safety program; and
 - Prepare and write the Terms of Reference of international and national consultants to be hired in implementing the Project.

4. The *International Strategic Management Consultant* is expected to be on board in January 2013 and will complete his/her assignment for 15 working days spread in three weeks.
5. DICO invites expressions of interest from qualified and experienced individual consultants to undertake the above mentioned services which are further detailed in the Terms of Reference for this assignment. The successful consultant will be selected in accordance with the provisions of Section II, under the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, January 2011.
6. In submitting their expressions of interest, consultants are kindly requested to indicate the following reference (TDSP/2012/082/1). Interested consultants must provide their updated curriculum vitae, indicating personal and technical skills, academic qualifications, experience in similar assignments, and experience in Cambodia and/or other developing countries along with the names of at least three (3) referees with contact information (e-mail address, telephone or fax numbers). Expressions of Interest may be submitted electronically followed by the submission of a hard copy as well. If it is submitted in hard copy, consultants must also provide an electronic copy.
7. Consultants may obtain copies of the detailed Terms of Reference (in English) for the assignment from the address below during office hours from 8:30 to 12:00 and from 14:00 to 17:00 hours, Monday through Friday.
8. Expressions of interest must be submitted to the address below on or before **21st December 2012 (before 17:00 hours)**.

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