

**KINGDOM OF CAMBODIA
NANTION – RELIGION – KING**

**Ministry of Commerce
International Trade Directorate
Department of International Cooperation (DICO)**

**Trade Development Support Program (TDSP)
(Grant No: TF093573)**

**REQUEST FOR EXPRESSIONS OF INTEREST
FOR NATIONAL CAPACITY DEVELOPMENT ADVISOR
(REF. TDSP/2014/113)**

1. The Kingdom of Cambodia has received financing in the amount of approximately US\$ 15.45 million equivalent, from the Multi Donor Trust Fund, contributed by the European Commission, DANIDA and UNIDO. The fund will be managed by the World Bank as “trustee” to support the “Trade Development Support Program (TDSP)” with the Department of International Cooperation (DICO) of the Ministry of Commerce as the Executing Agency in coordination with other line ministries and stakeholders. The Ministry intends to apply part of the proceeds to payments for goods, works, related services and consulting services to be procured under this project.
2. The Trade SWAp combines the activities of many individual donors within three separate pillars: Pillar 1 for cross-cutting reforms, Pillar 2 for sectorial initiatives and Pillar 3 for capacity building. Many activities that take place within the trade SWAp overlap with each other and therefore the division between pillars is sometimes arbitrary. Guidelines have been put together by the Royal Government of Cambodia (RGC) to organize the various activities taking place in each of the three Pillars of the Trade SWAp, which guidelines are referred to as the Pillar Roadmaps.
3. The DICO, serving as Secretariat to the TDSP, is recruiting a **National CD Consultant** will be based in the Trade Training and Research Institute (TTRI) facilities of the Ministry of Commerce, in his role the **National CD Consultant** make an inventory and locate all training materials available to MoC developed, assist in the development of training and in the management of the MoC-TTRI in various administrative support, provide logistics support for implementation of TDSP project work plan and other assistance to MoC-TTRI as required. The positions of **National CD Consultant** require a person of particular experience, integrity and knowledge:
 - A degree in public administration, economics or international development
 - At least 5 years of relevant experience in supporting and participating in capacity needs and training assessment for public administration in Cambodia
 - Demonstrated successful experience in project implementation, administration, and general services;
 - Preferably an excellent knowledge of the Cambodian governance structure and of provincial governance issues;

- A sound understanding of public administration practices in Cambodia
 - At least one year experience working with Government agencies, donors, NGOs and/or United Nations in Cambodia on capacity development projects
 - Experience in providing training to public officials in Cambodia
 - Effective computing skills and reporting; and
 - Excellent Khmer writing and verbal skills, very good English writing and verbal skills an advantage
4. In order to support the early stages of development, the TTRI project is recruiting a **national capacity development consultant** on a full-time basis for a period of **9 months** period from the contract signing date.
 5. DICO invites expressions of interest from qualified and experienced individual candidates to undertake the above mentioned services which are further detailed in the Terms of Reference for this assignment. The successful candidate will be selected in accordance with the provisions of Section IV, under the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, January 2011.
 6. In submitting their expressions of interest, candidates are kindly requested to indicate the following reference (Ref. TDSP/2014/113). Interested candidates must provide their updated curriculum vitae, indicating personal and technical skills, academic qualifications, experience in similar assignments, and experience in Cambodia and/or other developing countries along with the names of at least three (3) referees with contact information (e-mail address, telephone or fax numbers). Expressions of Interest may be submitted electronically followed by the submission of a hard copy as well. If it is submitted in hard copy, candidates must also provide an electronic copy.
 7. Candidates may obtain copies of the detailed Terms of Reference (in English) for the assignment from the address below during office hours from 7:30 to 11:30 and from 14:00 to 17:30 hours, Monday through Friday.
 8. Expressions of interest must be submitted to the address below on or before **03 June 2014 (before 17:00 hours)**.

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