

**KINGDOM OF CAMBODIA
NATION RELIGION KING**

**MINISTRY OF COMMERCE
TRADE DEVELOPMENT SUPPORT PROGRAM
GRANT NO.: TF093573**

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)**

**Assignment Title: Firm for TTRI Building Renovation Design
Reference No. TDSP/2014/106/5**

1. The Royal Government of Cambodia has received a grant from the Multi-Donor Trust Fund, contributed by the European Commission, DANIDA and UNIDO administered by the World Bank toward the Trade Development Support Program (TDSP) and intend to apply part of the proceeds of this grant for services provided under this assignment.
2. The consulting services (“the Services”) is to undertake for a period of three (3) months and include:
 - Study and analyze the structure stability and safety under the proposed renovation scheme, conduct necessary test and experiment if needed, produce structure stability analysis report and renovation scheme/plan for TTRI approval. .
 - Identify the requirement of space; furniture, and equipment to be purchased and installed.
 - Develop and design seating arrangement of meetings, offices, and training rooms.
 - Produce architectural and structural layout, detail design and blueprint drawings based on the renovation scheme/plan.
 - Develop specifications and cost estimation for equipment including telephone system, computer network, air-conditioning system, furniture, and other equipment. These parts will be funded by TDSP
 - Develop specifications and cost estimation for office re-organization. These parts will be funded by TDSP.
 - Develop drawings, bills of quantities, cost estimation for office renovation including tiling works, electrical system, plumbing & water system, masonry, doors and windows, waterproofing, painting/varnishing, and safety enclosures.
3. The Department of International Cooperation (DICO), Ministry of Commerce now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information **demonstrating that they have the required qualifications and relevant experience to perform the Services**. The shortlisting criteria are:
 - i) The firm that is eligible and consists of key experts in the team who carries Advanced University Degree in Engineering or Architecture or related fields, master degree is preferable.
 - ii) Experience and Skills (Firm and Proposed Individual):
 - At least five years’ experience in architectural design and planning; Direct experience in construction is a plus;

- Full proficiency in using Computer-Aided Design software and have worked on the software for innovative design;
 - Working experience with projects financed by external donors of Development Partners. is desirable;
- iii) Language: Full proficiency in both Khmer and English.

4. The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers* published in January 2011 ("Consultant Guidelines"), which can be found at www.worldbank.org, setting forth the World Bank's policy on conflict of interest.
5. Consultants may associate with other firms in the form of a joint venture or a subconsultancy to enhance their qualifications.
6. A Consultant will be selected in accordance with the Selection Based Upon Consultant's Qualification (CQS) method set out in the Consultant Guidelines.
7. Further information can be obtained at the address below during office hours from 8:00am to 5:00pm.
8. Expressions of interest must be delivered in a written form to the address below (in person, or by mail) by or before **May 7, 2015**.

Ministry of Commerce (MoC)

Department of International Cooperation (DICO)

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