

**KINGDOM OF CAMBODIA**  
**MINISTRY OF COMMERCE**  
**GENERAL DIRECTORATE FOR INTERNATIONAL TRADE**  
**DEPARTMENT OF INTERNATIONAL COOPERATION**

**Enhanced Integrated Framework – Tier 1**

(Program ID No: EIF-Tier1-KHM-001)

**REQUEST FOR EXPRESSION OF INTEREST FOR**  
**INDIVIDUAL CONSULTANT FOR A**  
**NATIONAL PROGRAM MANAGER**  
**(REF: EIF/2014/001)**

1. The Royal Government of Cambodia (RGC) through the Ministry of Commerce (MOC) has received a grant of US\$584,000 as part of the Enhanced Integrated Framework – Tier 1 implementation (2013-2015). The Integrated Framework (IF) for Trade-Related Technical Assistance to least-developed countries (LDCs) is a process that was first established in 1997 to support LDC governments in trade capacity building and integrating trade issues into overall national development strategies. The IF has two objectives: (1) to "mainstream" (integrate) trade into the national development plans such as the Poverty Reduction Strategy Papers (PRSPs) through the implementation of Diagnostic Trade Integration Strategy in 2007 and embark on an ambitious Trade Sector-Wide Approach (Trade SWAp) in Cambodia and (2) to assist in the co-ordinated delivery of trade-related technical assistance in response to needs identified by the LDC. The EIF proposal for Cambodia will allow the country to enhance its national capacity to formulate, implement, manage, and monitor a pro-poor trade policy that further adhere to the principles of the Paris Declaration on Aid Effectiveness. The Department of International Cooperation (D/ICO) of the Ministry of Commerce acts as the National Implementation Unit (NIU). The EIF Tier 1 project supports the implementation of the Cambodia Trade SWAp.
2. The D/ICO, serving as Secretariat to the EIF Tier 1 Project, is recruiting a **National Programme Manager** to assist the NIU in the overall implementation for day-to-day management of the EIF Project. The services to be provided will include, but are not limited to:
  - Assist NIU and FP to oversee the harmonization and coordination of all TRTA in capacity building and ensure regular tracking of ODA in the area of Aid for Trade (AfT).
  - Assist FP to provide technical support, analysis and guidance, in consultation with related RGC agencies and others stakeholders.
  - Assist FP to coordinate with relevant ministries and agencies including the UNOPS and Executive Board (EB).
  - Assist NIU and FP to ensure the mainstreaming of trade across the RGC agencies as well as information dissemination on EIF process on AfT.
  - A Training and Planning of the EIF is elaborated and implemented and preparation of annual work plans.
  - Control and manage expenditures, maintain and update records of financial expenditures by monitoring the operational and financial aspects of the project.

The advisor shall be engaged for a period of twelve months after contract signing on a full-time basis.

The applicant will need to meet the minimum criteria set below:

- Minimum Master Degree in Economics or Business, with specialization in International Trade or Management.
  - Minimum practical experience of 3 years directly relevant to Integrated Framework (IF), EIF and trade mainstreaming technical assistance projects.
  - Minimum experience of 3 years in a management position of RGC trade related projects or programs in Cambodia.
  - Experience in leading and supervisory role, advising on project management and implementation in the areas related to operational and policy issues;
  - Fluency in written and spoken Khmer and English languages
  - Experience in MS office software (Word, Excel, PowerPoint Presentation and Project)
  - Good interpersonal skills and result orientation;
  - Experience in working in cross-cultural teams/environment, both independent and in team work.
3. Acting on behalf of the Ministry of Commerce, D/ICO invites expressions of interest from qualified and experienced individual consultants to undertake the above mentioned services which are further detailed in the Terms of Reference for this assignment. The successful consultant will be selected in accordance with the provisions set forth in Section V: Selection and Employment of Consultants by World Bank Borrowers, January 2011.
  4. In submitting their expressions of interest, consultants are kindly requested to indicate the following reference: **EIF/2014/001**. Interested consultants must provide their updated curriculum vitae, indicating personal and technical skills, academic qualifications, experience in similar assignments, experience with donor-funded, government-executed projects, and experience in Cambodia and/or other developing countries along with the names of at least three (3) referees with contact information (e-mail address, telephone or fax numbers). Expressions of Interest shall be submitted in hard copy followed by an electronic copy.
  5. Interested consultants may obtain copies of the detailed Terms of Reference (in English) for the assignment from the address below during office hours from 8:30 to 12:00 and from 14:00 to 17:30 hours, Monday through Friday, except public holidays.
  6. Expressions of interest must be submitted to the address below no later than **July 17, 2014 (before 17:00 hours)**. Applications received beyond this date will not be considered

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