

**KINGDOM OF CAMBODIA**  
**Ministry of Commerce, International Trade Directorate**  
**Department of International Cooperation (DICO)**

**Trade Development Support Program (TDSP)**  
**(Grant No: TF093573)**

**REQUEST FOR EXPRESSIONS OF INTEREST**  
**FOR NATIONAL TRADE OFFICERS (2 POSITIONS)**

**ONE OFFICER IS FOR GOODS (REF: TDSP/2014/115/1)**  
**ANOTHER ONE IS FOR SERVICES (REF: TDSP/2014/115/2)**

1. The Kingdom of Cambodia has received financing in the amount of approximately US\$ 15.45 million equivalent, from the Multi Donor Trust Fund, contributed by the European Commission, DANIDA and UNIDO. The fund will be managed by the World Bank as “trustee” to support the “Trade Development Support Program (TDSP)” with the Department of International Cooperation (DICO) of the Ministry of Commerce as the Executing Agency in coordination with other line ministries and stakeholders. The Ministry intends to apply part of the proceeds to payments for goods, works, related services and consulting services to be procured under this project.
2. A portion of the MDTF grant has been allocated to Ministry of Commerce to support the implementation of its ICT Master Plan which aims to put in place modern ICT infrastructure and automate selected business operations. The scale of this Master Plan is broad and will cover the delivery of an enterprise server configuration, network communications, and introduction of business applications on a web-based platform to support a gradual shift of manual tasks to electronic means for key business and administration processes.

The DICO, serving as Secretariat to the TDSP, is recruiting two **National Trade Officers** who will be work under the Director General for International Trade in his role ICT Project Director at Ministry of Commerce. One officer is responsible for Goods and another one is responsible for Services. The candidates have to deliver a website for presentation of all trade related information of Cambodia, which provides through an intuitive and user friendly interface a searchable electronic document repository holding all trade related information (e.g. Cambodia tariff, legal documents, procedures, forms etc.), provides helpful advice and links for traders with section for information on trade news, events and publications. The Trade Facilitation Expert will at a minimum possess the following:

- Minimum post graduate degree qualification in economics, trade, law or a relevant discipline.
- At least 4 years’ experience in the field of trade facilitation and regulatory reform in developing countries.
- Experience of working with Cambodia government agencies and/or private sector involved with trade policy and trade would be an advantage.

- Experience of working on the development ICT solutions into a low capacity, least developed country environment would be an advantage
  - Experience on similar assignments with relevant customs and trade facilitation agencies would be a further advantage.
  - Excellent interpersonal skills, and ability to communicate clearly.
  - Excellent verbal and written communication skills in Khmer and English languages.
  - Ability to translate documents to/from Khmer and English is necessity.
3. The assignment will be for a duration of up **4 months** carried out on a full-time basis with option to extend subject to satisfactory performance and requirements of the Ministry of Commerce. The candidate will be recruited to complete all deliverables specified in the TOR with payments scheduled.
  4. DICO invites expressions of interest from qualified and experienced individual candidates to undertake the above mentioned services which are further detailed in the Terms of Reference for this assignment. The successful candidate will be selected in accordance with the provisions of Section V, under the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, January 2011.
  5. In submitting their expressions of interest, candidates are kindly requested to indicate the following reference (TDSP/2014/115/1 or TDSP/2014/115/2). Interested candidates must provide their updated curriculum vitae, indicating personal and technical skills, academic qualifications, experience in similar assignments, and experience in Cambodia and/or other developing countries along with the names of at least three (3) referees with contact information (e-mail address, telephone or fax numbers). Expressions of Interest may be submitted electronically followed by the submission of a hard copy as well. If it is submitted in hard copy, candidates must also provide an electronic copy.
  6. Candidates may obtain copies of the detailed Terms of Reference (in English) for the assignment from the address below during office hours from 7:30 to 11:30 and from 14:00 to 17:30 hours, Monday through Friday.
  7. Expressions of interest must be submitted to the address below on or before **13 May 2014 (before 17:00 hours)**.

**The Department of International Cooperation (DICO)  
Phum Toeuk Thla, Russian Blvd., Sangkat Toeuk Thla,  
Khan Sen Sok, Phnom Penh, Cambodia  
Tel/Fax No: (855) 023 866 064**

E-mail: hongbunseng@gmail.com, cc : prachea@yahoo.com, chhiengpich@gmail.com,  
sereyroath.ek@gmail.com, vannarithd@gmail.com