

THE KINGDOM OF CAMBODIA
MINISTRY OF COMMERCE
TRADE DEVELOPMENT SUPPORT PROGRAM (TDSP)
IDA Grant TF093573

REQUEST FOR EXPRESSION OF INTEREST

Consulting for the

**DEVELOPMENT OF A CERTIFICATE OF ORIGIN PROCESSING SYSTEM
(Ref: TDSP/2014/097)**

1. This Request for Expression of Interest follows the General Procurement Notice for this project that appeared in *United Nations Development Business*, issued 743 dated 31 January 2009.
2. The Royal Government of Cambodia has received a grant financed in the amount of approximately US\$ 15.45 million equivalent from the Multi-Donor Trust Fund, contributed by the European Commission, DANIDA and UNIDO for Trade Related Assistance in Cambodia (MDTF TRAC) specific for trade development, Trade Development Trust Fund (TDTF) for the **Trade Development Support Program (TDSP)**, (IDA Grant TF093573), administrated by World Bank and it intends to apply part of the proceeds of this grant for services to support the ICT Master Plan of the Ministry of Commerce.
3. The Department of International Cooperation (DICO), serving as Programme Coordination Unit, on behalf of Ministry of Commerce (MOC) is responsible for procuring consulting services sought from a suitable qualified software development consulting firm (hereafter referred to as the Consultant).
4. The objective of this consulting assignment is to design and develop a Certificate of Origin System (COS), being a web-enabled application for the unified processing of Certificates of Origin's across three departments of the Ministry of Commerce. The COS will provide the necessary functionality that will allow online registration of Exporters/Brokers, electronic preparation and submission of CO applications, workflow approval, electronic payment processing, certificate generation and reporting functionality.
5. The duration of the assignment is for a maximum of **6 months** and the contract is expected to be successfully completed by **31 March 2015**.
6. To ensure successful completion of the assignment, **at least** the following full-time and part-time consulting personnel are expected to be required for the assignment. However, the interested firms are free to propose their own estimates and combination of international/national staff based on the needs of the assignment, the innovations proposed by the Consultant, and the Consultant's key qualifications and experience. The detail qualification and experience requirements of each personnel and firm are included in the Terms of Reference:
 - i. **SharePoint Solution Architect (1 position):** The consultant must have at least 8 years of professional experience in developing enterprise class technology solutions and have specific Microsoft SharePoint experience.
 - ii. **Lead Programmers (2 Positions):** Each candidate must have at least 6 years of professional experience in web programming and application development, and sound knowledge of internet technologies and programming languages using current tools and have specific SharePoint experience.
 - iii. **System Programmers (3 Positions):** Each candidate must have at least 4 years of professional experience in the role of system programmer utilising a range of languages and tools including C#, ASP.Net, XML, X/HTML. Knowledge of MS-SQL Server and SharePoint.
7. DICO now invites suitably qualified and experienced Consulting Firms to indicate their interest in carrying out the consulting services as further detail in the term of reference.

Interested international software consulting firms are encouraged to associate with Cambodian national firms, as to provide the best combination of experience and skills.

8. Expression of Interest should be to a maximum of 15 pages not including CV's, and must provide information indicating that the Consultant possess the relevant experience and qualifications to perform the services as follows:
 - i. a brief description of the Consultant's organization, legal status, whether submitting EOI in association, and an outline of recent experience on assignments of a similar nature;
 - ii. any comments or suggestions on the Terms of Reference;
 - iii. Indication of available in-house personnel by specialization.
9. The Consultant will be selected based on the Consultants' Qualification (CQS) method as described in the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, published in January 2011, which can be found at www.worldbank.org.
10. The World Bank's policy requires that consultants provide professional, objective, and impartial advice and at all times hold the client's interest paramount, without any consideration for future work, and that in providing advice they avoid conflicts with other assignments and their own corporate interests. Consultants shall not be hired for any assignment that would be in conflict with their prior or current obligations to other clients, or that may place them in a position of being unable to carry out the assignment in the best interest of the Borrower. Without limitation on the generality of the foregoing, consultants shall not be hired under the circumstances set forth in the World Bank's Guidelines above.
11. Consulting Firms may obtain copies of the detailed Terms of Reference (in English) for the assignment from the address/email below during office hours from 7:30 to 11:30 and from 14:00 to 17:30 hours, Monday through Friday.
12. Expression of Interest must be submitted to the address/email below on or before **20 March 2014** (before 17:00 hours) indicating the following reference: TDSP/2014/097.

The Department of International Cooperation (DICO)
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