

KINGDOM OF CAMBODIA
Ministry of Commerce, International Trade Directorate
Department of International Cooperation (DICO)

Trade Development Support Program (TDSP)
(Program ID No: P109648)

REQUEST FOR EXPRESSIONS OF INTEREST
FOR AN INDIVIDUAL CONSULTANT FOR THE POSITION OF
NATIONAL FINANCIAL CONSULTANT

(REF: TDSP/2013/088)

1. The Kingdom of Cambodia has received financing in the amount of approximately US\$ 12.35 million equivalent, from the Multi Donor Trust Fund, contributed by the European Commission, DANIDA and UNIDO. The fund will be managed by the World Bank as “trustee” to support the “Trade Development Support Program (TDSP)” with the Department of International Cooperation (DICO) of the Ministry of Commerce as the Executing Agency in coordination with other line ministries and stakeholders. The Ministry intends to apply part of the proceeds to payments for goods, works, related services and consulting services to be procured under this project.
2. The TDSP has four components: (A) Trade Policy Formulation and Implementation, supporting trade policy formulation and implementation, (B) Performance Monitoring, supporting activities to develop a transparent, consistent, and sustainable performance monitoring system, (C) Strengthening Institutional and Human Capacity and (D) Implementation Support to TDSP.
3. The DICO, serving as Secretariat to the TDSP, is recruiting a **National Financial Consultant (NFC)** to carryout and assist DICO on all financial related activities under the Program and ensuring compliance with the World Bank’s Guidelines. The services to be provided will include, but are not limited to:
 - Provide recommendations of financial management work program, capacity building and training plan, and develop/revise the Financial Management Mechanism and procedures.
 - Conduct a needs assessment of DICO Financial Management Unit (FMU) staff, improve job descriptions, and recommend strategic steps for capacity building that will enable the team to carry out its mandates, roles and responsibilities.
 - Provide classroom and on-job trainings to assist the DICO FMU in further developing the Financial Management Mechanism including the use of an accounting software. Further develop the Supplementary Financial Management Manual to the RGC SOP, FMM for the program implementation.
 - Handling financial management activities including financial management, preparation of counterpart budget and proposal, and accounting work.

4. DICO invites expressions of interest from qualified and experienced individual consultants to undertake the above mentioned services which are further detailed in the Terms of Reference for this assignment. The successful consultant will be selected in accordance with the provisions of Section II, under the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, January 2011.
5. In submitting their expressions of interest, consultants are kindly requested to indicate the following reference (TDSP/2013/088). Interested consultants must provide their updated curriculum vitae, indicating personal and technical skills, academic qualifications, experience in similar assignments, and experience in Cambodia and/or other developing countries along with the names of at least three (3) referees with contact information (e-mail address, telephone or fax numbers). Expressions of Interest may be submitted electronically followed by the submission of a hard copy as well. If it is submitted in hard copy, consultants must also provide an electronic copy. Anyways, the project will closed on 31 January 2014.
6. Consultants may obtain copies of the detailed Terms of Reference (in English) for the assignment from the address below during office hours from 8:30 to 12:00 and from 14:00 to 17:00 hours, Monday through Friday.
7. Expressions of interest must be submitted to the address below on or before **12 November 2013 (before 17:00 hours)**.

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